

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday March 20th, 2025**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Board of Trustees** was called to order at 6:57 p.m. by John Branch.

Members Present: Dwight Cope, Rich Amadon, Stephanie New, Chad Everett, John Branch

Members Absent:

Town Attorney: Jordan Cabelka

Town Consultant JJ Francais

Town Clerk KaLee McMahan

1. **CITIZEN'S COMMENTS** Micheal Caruso expressed why he wanted the speed bump.
2. **CONSENT AGENDA.**
 - a) Approve minutes from February Regular Session.
 - b) Receive Court Report.
 - c) Acknowledge Police Department Report.
 - d) Report from MPEDA.

Motion by Everett to approve items a, b, and d on the consent agenda. Second by Amadon.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried.

3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

No Action

4. **Receive report from fire chief McCoy.**

18 EMR's. 3 traffic accidents, 3 outside fires, 1 vehicle fire

No Action

5. **Update and report from the grant writer.**

No Action

6. **Update from Town Consultant JJ Francais.**

No Action

7. **Update on audit.**

No Action

8. **Discuss, consider, and take possible action to adopt the employee pay scale.**

No Action

9. **Discuss, consider, and take possible action to place Rodney Whaley, Tom Crawford, Tyler Komacheet, and KaLee McMahan on the pay scale at their respective pays.**

No Action

10. **Discuss, consider, and take possible action to move KaLee McMahan from A1 on the pay scale to A4.**

No Action

11. **Discuss, consider, and take possible action to place Colleen Murphy, William Anderson, and reserve officers on the pay scale at their respective pay.**

No Action

12. **Discuss, consider, and take possible action to move Colleen Murphy from B1 on the pay scale to B4.**

No action

13. **Discuss, consider and take possible action to move reserve officers from B9 on the pay scale to B10.**

No Action

14. **Discuss, consider and take possible action on a marketing plan from Great Plains Country Association.**

No Action

15. **Discuss, consider and take possible action to ask Comanche County Officials to address fire and health hazards at 539 East Lake Dr.**

No Action

16. **Discuss, consider, and take possible action to address fire and health hazards at 105, 107, and 109 Sheridan and 88 Vine St.**

No Action

17. **Discuss, consider, and take possible action on Shirley Bridgers contract for the Event Center.**

No Action

18. **Discuss, consider, and take possible action to declare the 2011 Ford Crown Victoria VIN# 2FAB7BV4BX112316, surplus.**

Motion by Cope to surplus the 2011 Ford Crown Victoria VIN# 2FAB7BV4BX112316. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

No Action

19. **Discuss, consider, and take possible action to authorize taking sealed bids on the 2011 Ford Crown Victoria VIN# 2FAB7BV4BX112316.**
Motion by Cope to take sealed bids on the 2011 Ford Crown Victoria VIN# 2FAB7BV4BX112316.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
20. **Discuss, consider, and take possible action to establish rules, signage and future upgrades for the dog park.**
No Action
21. **Discuss, consider, and take possible action on a speed bump near the intersection of Elm, East Lake and Big Rock RD.**
Motion by Cope to put the speed bump 120 foot east of the stop sign. Second by Amadon.
Branch- Yes Everett- Yes Cope- Yes New- No Amadon- No **Motion Carried**
22. **Discuss, consider, and take possible action on the duties and responsibilities of Planning and Preservation Committee (PPC).**
PPC wants to be able to approve building inspections. Cabelka will look into the bylaws.
No Action
23. **Discuss, consider, and take possible action to rename the Event Center to the Community Center.**
Motion by New to rename the Event Center to the Community Center. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
24. **Discuss, consider, and take possible action to update the interior of the Community Center**
Get a scope of work and seek quotes.
No action
25. **Discuss, consider, and take possible action on BOT hosting an Easter table at the Easter egg hunt on April 19th.**
Motion by Everett on BOT hosting an Easter table at the Easter egg hunt on April 19th. Second by New.
Branch- Yes Everett- Yes Cope- No New- Yes Amadon- Yes **Motion Carried**
26. **Discuss, consider, and take possible action on the floor at Town Hall.**
Motion by Branch to get quotes on a contractor to paint the floor. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
27. **Discuss, consider and take possible action to approve Ashley Brierton as new trustees to the MPEDA board**
Motion by Everett approve Ashley Brierton as trustees to the MPEDA board. Second by New.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

28. **Discuss, consider and take possible action on recommendation from the MPEDA board to have the businesses notify the town prior to hosting events that need traffic control.**

Motion by Everett to add to the website and put on renewal letters, asking businesses to let us know 30 days ahead of time for an event that will need traffic control.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

29. **Update from Mayor Branch on the car bridge.**

Survey company is out surveying.

No Action

30. **Remarks from the board of trustee members.**

The board thanks Chad Everett and wishes him well.

31. **Discuss, consider and take possible action to enter Executive Session for confidential communications between the Board and its attorney concerning claim and possible lawsuit with Jose Saldana vs Medicine Park Police Department, and Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest**

No Action

32. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

No Action

33. **Remarks from town attorney Cabelka.**

34. **Adjournment.**

8:25 PM

Kabele

3-26-25

Town Clerk

Date

Mayor

Date