

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday February 20th, 2025**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the
Medicine Park Board of Trustees was called to order at 6:42 p.m. by John Branch.

Members Present: Dwight Cope, Rich Amadon, Stephanie New, Chad Everett, John Branch
Members Absent:
Town Attorney: Jordan Cabelka
Town Consultant JJ Francais
Town Clerk KaLee McMahan

1. **CITIZEN'S COMMENTS**
2. **CONSENT AGENDA.**

- a) Approve minutes from January Regular Session.
- b) Receive Court Report.
- c) Acknowledge Police Department Report.
- d) Report from MPEDA.

Motion by Everett to approve items a, b, and d on the consent agenda. Second by Amadon.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried.

3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

C. Crawford said our reserve officers are down right now. He also stated him and the assistant chief had were in classes all week with other local chiefs and Comanche Co. Sherriff deputy's.

No Action

4. **Receive report from fire chief McCoy.**

21 EMR's. 1 traffic accidents, 1 outside fires.

No Action

5. **Update and report from the grant writer.**

No Action

6. **Update from Town Consultant JJ Francais.**

Working on an ordinance for people jumping off the bridges.

No Action

7. **Update on 4-year audit of all accounts.**

CPA's said we need to continue with the agreed upon procedures .

No Action

8. **Discuss, consider, and take possible action on the 2024 road project and funding.**

Need to reach out to Josh Powers and find out what help they can provide.

No Action

9. **Discuss, consider, and take possible action on new oxygen tanks for the fire department.**

No Action

10. **Discuss, consider, and take possible action on a contract with IWorQ to facilitate and implement standardized policies and procedures for collection and reporting lodging tax.**
Finalized in the PWA meeting.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

11. **Consider, discuss, and take possible action to waive the reading of the entirety of proposed Resolution NO. 02-25 and to authorize the reading of the Title and Caption only of proposed Resolution NO. 02-25.**
Motion by Everett to waive the reading of the entirety of proposed Resolution NO. 02-25 and to authorize the reading of the Title and Caption only of proposed Resolution NO. 02-25. Second by Amadon.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

12. **Discuss, consider, and take possible action to adopt Resolution 02-25 creating an ad hoc tourism committee.**
Motion by Everett to adopt Resolution 02-25 creating an ad hoc tourism committee. Second by New.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

13. **Discuss, consider, and take possible action on inclement weather days for town employees.**
No Action

14. **Consider, discuss, and take possible action to waive the reading of the entirety of proposed Ordinance NO. 02202025A and to authorize the reading of the Title and Caption only of proposed Ordinance NO. 02202025A.**
Motion by Everett to waive the reading of the entirety of proposed Ordinance NO. 02202025A and to authorize the reading of the Title and Caption only of proposed Ordinance NO. 02202025A. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

15. **Discuss, consider, and take possible action on approving Ordinance NO. 02202025A PROHIBITION AGAINST HUNTING INSIDE TOWN LIMITS.**
Motion by Cope to approve Ordinance NO. 02202025A PROHIBITION AGAINST HUNTING INSIDE TOWN LIMITS. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

16. **Consider, discuss, and take possible action to waive the reading of the entirety of proposed Ordinance NO. 02202025B and to authorize the reading of the Title and Caption only of proposed Ordinance NO. 02202025B.**
Motion by Cope to waive the reading of the entirety of proposed Ordinance NO. 02202025B and to authorize the reading of the Title and Caption only of proposed Ordinance NO. 02202025B. Second by Amadon.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

17. **Discuss, consider, and take possible action on approving Ordinance NO. 02202025B PROHIBITION AGAINST DISCHARGING WEAPONS AND OTHER DEVICES; EXCEPTIONS.**
 Motion by Everett to approve Ordinance NO. 02202025B PROHIBITION AGAINST DISCHARGING WEAPONS AND OTHER DEVICES; EXCEPTIONS. Second by New.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

18. **Update on Big Rock water and road.**
No Action

19. **Discuss, consider, and take possible action on working with ODOT to put up deer crossing signs on highway 49.**
 Motion by Cope to work with ODOT to put up deer and elk crossing signs. Second by Everett.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

20. **Discuss, consider, and take possible action on the statement of work and drainage on East Lake Dr. near Hitchin' Post Park.**
 McCoy is adding a tin horn and grading.
No Action

21. **Discuss, consider, and take possible action to purchase QuickBooks online plus with the payroll premium package for approximately \$320.00 a month**
 Motion by Everett to purchase QuickBooks online plus with the payroll premium package for approximately \$320.00 a month. Second by Amadon.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

22. **Discuss, consider, and take possible action on hiring a town treasurer.**
No Action

23. **Discuss, consider, and take possible action on parking and no parking locations in Medicine Park.**
No Action

24. **Discuss, consider, and take possible action on quotes to fix the floor in the town hall.**
 Motion by Everett to accept quote from Kerry Hartman for \$1,300.00. Second by New.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

25. **Discuss, consider and take possible action on a wellness policy for Town employees.**
No Action

26. **Discuss, consider, and take possible action cost of living adjustments for Town employees and Medicine Park Reserve Police Officers.**
No Action

27. **Update from Mayor Branch on the car bridge.**

28. **Discuss, consider and take possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, discipline or resignation of any individual salaried public officer or employee under the provisions of 25 O.S. §307.B.1, (Tom Crawford).**

Motion by Cope to enter executive session. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

Motion by New to raise Police Chief Tom Crawfords salary to \$74,200.00. Second by Amadon.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

29. **Discuss, consider and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning claim and possible lawsuit with Jose Saldana vs Medicine Park Police Department, and Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

No Action

30. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

Motion by Cope to leave executive session. Second by Amadon.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

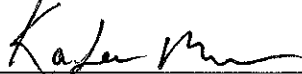
Motion Carried

31. **Remarks from town attorney Cabelka.**

32. **Remarks from the board of trustee members.**

33. **Adjournment.**

8:23 PM



2-26-25

Town Clerk

Date

Mayor

Date