

**Minutes of the Regular Session  
Medicine Park Board of Trustees  
Thursday January 16<sup>th</sup>, 2025**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the  
**Medicine Park Board of Trustees** was called to order at 6:44 p.m. by John Branch.

**Members Present:** Dwight Cope, Rich Amadon, Stephanie New, Chad Everett, John Branch  
**Members Absent:**  
**Town Attorney:** Jordan Cabelka  
**Town Consultant**  
**Town Clerk** KaLee McMahan

**1. CITIZEN'S COMMENTS**

**2. CONSENT AGENDA.**

- a) Approve minutes from December Regular Session.
- b) Receive Court Report.
- c) Acknowledge Police Department Report.

Motion by Amadon to approve items a and b on the consent agenda. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried.**

**3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

C. Crawford said it was a good month and they are still working on stuff from the previous month.

Motion by Cope to approve 2c. Second by New.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

**5. Receive report from fire chief McCoy.**

9 EMR's. 1 traffic accidents, 1 outside fires, 2 structure fire.

**No Action**

**6. Update and report from the grant writer.**

Cope stated Melissa is looking at EV charging grants.

**No Action**

**7. Remarks from the board of trustee members.**

New gave an update on MPEDA business.

**No Action**

**8. Update from Town Consultant JJ Francais.**

**No Action**

**9. Update on 4-year audit of all accounts.**

**No Action**

**10. Discuss, consider, and take possible action on appointing and swearing in Colleen Murphy as Deputy Town Clerk and Purchasing Agent.**

Motion by Cope to appoint and swear in Colleen Murphy as deputy town clerk and purchasing agent.  
Second by New.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

**Motion Carried**

11. **Discuss, consider, and take possible action on forming a tourism committee.**

**No Action**
12. **Discuss, consider, and take possible action on inclement weather days for town employees**  
Board stated if schools are closed, town hall should be closed. Board is going to do more research.

**No Action**
13. **Discuss, consider, and take possible action on creating an ordinance to prohibit hunting by any means in the town limits of Medicine Park.**  
Komacheet read off Harrah's ordinance on discharging firearms and hunting in town limits. Crawford stated he would like an ordinance that follows state statute. Cabelka will write an ordinance to be presented at next month's meeting.

**No Action**
14. **Discuss, consider, and take possible action on the use of firearms within the town limits of Medicine Park.**

**No Action**
15. **Discuss, consider, and take possible action on fixing the floor in the town hall.**  
Motion by Branch to seek quotes for removing tile and staining concrete. Second by Everett.  
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

**Motion Carried**
16. **Discuss, consider and take possible action on recommendation from MPEDA to partner with the Mountain Bike Club of the Wichita's at Base Camp to put in an application for potential TSET grants and designate Matt Latham and a member of BOT to liaison with the MBCW at Base Camp.**  
Motion by New to nominate Cope as the BOT liaison. Second by Amadon.  
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

**Motion Carried**
17. **Discuss, consider, and take possible action to review raises for Town employees and Medicine Park Reserve Police Officers.**

**No Action**
18. **Update from trustee Cope on affordable housing.**
19. **Update from trustee Cope on drainage at East Lake Dr.**
20. **Update from trustee Cope on creating exercise trails and gathering place at Rock Bottom Park.**

21. **Update from Mayor Branch on the car bridge.**  
Spring or summer 2025.

22. **Discuss, consider and take possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, discipline or resignation of any individual salaried public officer or employee under the provisions of 25 O.S. §307.B.1, (Tom Crawford).**

Motion by Cope to enter executive session. Second by Amadon.  
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

23. **Discuss, consider and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning claim and possible lawsuit with Jose Saldana vs Medicine Park Police Department, and Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

No Action

24. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

Motion by Cope to leave executive session. Second by Amadon.  
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

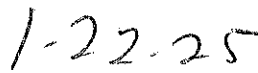
Motion Carried

25. **Remarks from town attorney Cabelka.**

26. **Adjournment.**  
8:11 PM



Town Clerk



Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date