

**Minutes of the Regular Session  
Planning and Preservation Commission  
Thursday, December 5th, 2024**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6:00 p.m. by Brandon New.

Members Present: Brandon New, David McCoy, Josh Nordeen

Members Absent: Roger Holder

**1. CITIZEN'S COMMENTS.**

**2. CONSENT AGENDA.**

a. Approve **minutes** for the November 7th, 2024, Regular Session.

b. Financials.

Motion by New to approve the consent agenda. Second by Nordeen.

**Motion Carried**

New-Yes McCoy- Yes Nordeen-Yes Holder-Absent

**3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

**4. Review Building Permit Tracking Form; take any necessary action. (Commission)**

Motion by McCoy to approve a six-month extension for Iron Cowboy's project on West Lake. Second by New.

New-Yes McCoy- Yes Nordeen-Yes Holder-Absent

**Motion Carried**

**5. Discuss and take action on new Building/Remodel Permit(s): (Commission)**

a. Commercial Remodel, **308 Merry Circle/** Pete and Polly Butler, Owner. Wirth Innovated, Contractor.

Motion by New to approve the whole project at 308 Merry Circle with no additions and no changing the footprint. Second by McCoy.

New-Yes McCoy- Yes Nordeen-Yes Holder-Absent

**Motion Carried**

**6. Discuss, consider, and take possible action on building inspector for the town.**

The board would like to find a job description and post on indeed.

**No Action**

**7. Discuss, consider, and take possible action on road cuts and repairs.**

Motion by McCoy to recommend the BOT raise the deposit amount for road cuts and repairs to \$1000. Second by New.

New-Yes McCoy- Yes Nordeen-Yes Holder-Absent

**Motion Carried**

**8. Update on the walking bridge.**

2 Sections are done and waiting on the concrete quotes to come in.

**No Action**

Board Comments

The board would like to put the rock wall at Upper East Lake back on the agenda next month.

**Meeting adjourned at 7:09 PM**

*Katee Michalski*

Town Clerk

*12-11-24*

Date

Chairman

Date