

**Minutes of the Regular Session  
Planning and Preservation Commission  
Thursday, August 1st, 2024**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6:00 p.m. by Brandon New.

Members Present: Brandon New, David McCoy, Roger Holder

Members Absent: Josh Nordeen

1. **CITIZEN'S COMMENTS.**
2. **CONSENT AGENDA.**
  - a. Approve **minutes** for the June 6th, 2024, Regular Session.
3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**
4. Review **Building Permit Tracking** Form; take any necessary action. (Commission)  
Wade Fields permit was extended for 6 months.
5. Discuss and take action on new **Building/Remodel Permit(s)**: (Commission)
  - a) Residential addition/ **100 Big Rock**/ Trisha Swift, Owner/Dolese Contractor.
  - b) Residential New Build/ **249 East Lake Dr.**/ Justin Cutter, Owner/ Wirth Innovative Homes, contractor.
  - c) Residential Addition/ **80 Oak St.**/ Angela Duncan, Owner/ Castro Contracting, Contractor.
  - d) Residential Addition/ **94 West Lake Dr.**/ Ottoria Dean, Owner and contractor.
  - e) Fence Permit/ **505 Big Rock Rd.**/ Alisha and Dylan Miner, owner and contractor.
  - a. Residential addition/ **100 Big Rock**/ Trisha Swift, Owner/Dolese Contractor.  
Needs setbacks and specs.

**No Action**
  - b. Residential New Build/ **249 East Lake Dr.**/ Justin Cutter, Owner/ Wirth Innovative Homes, contractor.  
Motion by McCoy to approve. Second by New.  
New-Yes McCoy- Yes Nordeen-Absent Holder-Yes **Motion Carried**
  - c) Residential Addition/ **80 Oak St.**/ Angela Duncan, Owner/ Castro Contracting, Contractor.  
Motion by Holder to approve. Second by McCoy.  
New-Yes McCoy- Yes Nordeen-Absent Holder-Yes **Motion Carried**
  - d. Residential Addition/ **94 West Lake Dr.**/ Ottoria Dean, Owner and contractor.  
Motion by McCoy to approve. Second by New.  
New-Yes McCoy- Yes Nordeen-Absent Holder-Yes **Motion Carried**
  - e. Fence Permit/ **505 Big Rock Rd.**/ Alisha and Dylan Miner, owner and contractor  
Motion by McCoy to approve. Second by New.  
New-Yes McCoy- Yes Nordeen-Absent Holder-Yes **Motion Carried**

6. **Discuss, consider, and take possible action on starting a Town Garden.**  
 Motion by McCoy to make Stephanie New the point of contact for starting a town garden. Second by Holder.  
 New-Yes McCoy- Yes Nordeen-Absent Holder-Yes Motion Carried
  
7. **Discuss, consider, and take possible action on directional signage for different neighborhoods or areas.**  
 Motion by New to table. Second by Holder.  
 New- Abstain McCoy- Yes Nordeen-Absent Holder-Yes Motion Carried
  
8. **Discuss, consider, and take possible action on building inspector for the town.**  
No Action
  
9. **Discuss, consider, and take possible action on receiving quotes for concrete and fabrication work on the sidewalk and drainage boxes for the East Lake Dr. sidewalk project.**  
No Action
  
10. **Discuss, consider, and take possible action on purchasing materials for Fischer Eagle Project.**  
No Action
  
11. **Discuss, consider, and take possible action on getting a survey for East Lake Dr. from Hitchin Post Park to the Music Hall to determine right of way.**  
No Action

Board Comments      New would like to recommend Kate Pellerin for the PPC board.

Meeting adjourned at 6.53 PM

Katee McMahon  
 Town Clerk

8-6-24  
 Date

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 Chairman

\_\_\_\_\_  
 Date