

**MEETING NOTICE AND AGENDA  
TOWN OF MEDICINE PARK  
BOARD OF TRUSTEES**

**Medicine Park Town Hall 154 East Lake Dr. Medicine Park, OK 73557  
Members: John Branch, Dwight Cope, Chad Everett, Rich Amadon, and Stephanie New**

**Regular Session**     Special Session     Reconvened Session     Emergency Session

**August 15, 2024**

**Immediately following the Public Works Regular Session**

CALL MEETING TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

1. **COMMENTS.**  
Any citizen having business not appearing on the agenda to present to the Board of Trustees (BOT) may come forward at this time. The BOT does not participate in discussion during this agenda item. (Mayor)
2. **CONSENT AGENDA.** (Commission)
  - a) Approve minutes from July 25, 2024, Special Session.
  - b) Receive Court Report.
  - c) Acknowledge Police Department Report.
3. Discuss and take possible action for any item(s) removed from the Consent Agenda, if necessary. (Board)
4. Receive report from fire chief. (Board)
5. Update and report from the grant writer. (Cope)
6. Update from Town Consultant JJ Francois.
7. Discuss, consider, and take possible action to apply for 2025 REAP Grant and appoint Melissa Beck, Grant Writer as applicant point of contact and authorize Mayor John Branch to sign application.
8. Discuss, consider, and take possible action to establish a grant committee. (Cope)
9. Consider, discuss, and take possible action to waive the reading of the entirety of proposed Resolution NO. 20240815 and to authorize the reading of the Title and Caption only of proposed Resolution NO. 20240815.

10. Discuss, consider, and take possible action to adopt Resolution NO. 20240815.  
A RESOLUTION OF THE TOWN OF MEDICINE PARK AND MEDICINE PARK PUBLIC WORKS AUTHORITY ADOPTING BY REFERENCE THE TRUST INDENTURE TITLED "OKLAHOMA MUNICIPAL RETIREMENT FUND" AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE THE AGREEMENT TO POOL FUNDS WITH OTHER OKLAHOMA CITIES AND TOWNS FOR THE PURPOSES OF ADMINISTRATION, INVESTMENT, AND MANAGEMENT.
11. Consider, discuss, and take possible action to waive the reading of the entirety of proposed Ordinance NO. 20240815 and to authorize the reading of the Title and Caption only of proposed Ordinance NO. 20240815.
12. Discuss, consider, and take possible action to adopt Ordinance NO. 20240815.  
AN ORDINANCE ADOPTING AN EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE **TOWN OF MEDICINE PARK AND MEDICINE PARK PUBLIC WORKS AUTHORITY**, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE TOWN OF MEDICINE PARK AND MEDICINE PARK PUBLIC WORKS AUTHORITY, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR NON-ALIENATION OF BENEFITS; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR REPEALER AND SEVERABILITY.
13. Discuss, consider, and take possible action to establish the location of all right of way pins in Medicine Park.
14. Discuss, consider, and take possible action to audit all Town financials and trust authorities.
15. Update on affordable housing. (Cope)
16. Update on drainage at East Lake Dr. (Cope)

- 17 Update on surveillance cameras. (New)
- 18 Update on creating exercise trails and gathering place at Rock Bottom Park. (Cope)
- 19 Update on the car bridge. (Branch)
20. Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. (Board)

**Board Comments**

**Attorney Report**

**Recess or Adjourn:**

*Kate Mearns*

Town Clerk

*8-14-24*

*4:23pm*

Date/Time