

**Minutes of the Regular Session  
Planning and Preservation Commission  
Thursday, April 4, 2024**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6 p.m. by Brandon New.

Members Present: Brandon New, David McCoy, Travis Craig, Josh Nordeen

Members Absent: Roger Holder

**1. CITIZEN'S COMMENTS.**

**2. CONSENT AGENDA.**

- a. Approve **minutes** for the March 7<sup>th</sup>, 2024, Regular Session.

Motion by Craig to approve consent agenda. Second by New.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

**3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

**4. Review Building Permit Tracking Form; take any necessary action. (Commission)**

**5. Discuss and take action on new Building/Remodel Permit(s): (Commission)**

a) Residential Addition, Remodel/ **271 East Lake Dr.** / Casey Crume, Owner. Casey Crume Construction LLC, Contractor.

b) Commercial New Build/ **172 East Lake Dr.**/ Mandy & Michael Zuniga, Owner/ Contractor.

c) Commercial Remodel/ **162 East Lake Dr.** (Open Range)/Bobby Callahan, Business Owner, David McCoy, Property Owner, Iron Cowboy LLC, Contractor.

d) Residential New Build/ **53 East Oak**/ Rodney Whaley, Owner/Contractor.

a. Motion by McCoy to approve pending getting a building inspector and reviewing checklist. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

b. Needs no-rise certificate and has to meet fire codes.

**No Action**

c. Motion by Craig to approve pending contractors. Second by New.

New-Yes McCoy- Abstain Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

**No Action**

**6. Discuss, consider, and take possible action on adding a page to the website for upcoming work being done in Medicine Park.**

McCoy would like to add a page on the website for upcoming projects and place for contractors.

Motion by Craig to recommend MPEDA to add a page for Bids and Projects. Second by New.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Not Carried**

**7. Discussion on zoning and rezoning ordinances.**

The board discussed mixed use zoning and designating certain areas. McCoy stated if its zero lot lines it

must be up to fire code. The board would also like for anyone wanting to rezone to have a detailed plan.

**No Action**

**8. Discussion on rezoning Merry Circle, Parkway, and Pine Ave.**

Cope suggested having certain areas that are commercial. McCoy stated getting the opinion of the people that already live there.

**No Action**

**9. Discuss, consider, and take possible action on a nuisance complaint at 88 Vine St.**

Motion by New to table. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

**10. Discuss, consider, and take possible action on receiving estimates on new pump house at East Lake by the water plant.**

Ask Rodney if it has been surveyed.

**No Action**

**11. Discuss, consider, and take possible action on a building inspector for the town.**

Nordeen would like to have Sam Haubrick with HHI as the town inspector and pay for the classes he would need to take. He would also like to come up with a contract.

**No Action**

**12. Discuss, consider, and take possible action on surveying the corner of Rex Leath and Buffalo St. and the building owned by Rural Water.**

McCoy wants to have the area surveyed to find out the actual owners of the property. The board would like to build restrooms and have more parking.

Motion by New to approve up to \$1,000.00 on a survey. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

**13. Discuss, consider, and take possible action on having plans designed for steps, retaining wall and Gazebo at Bath Lake.**

Motion by New to modify existing plans. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**Motion Carried**

Board Comments McCoy said walking bridge survey is complete. When he gets the deed he will deed it to the town.

Recess or Adjourn: Motion by New to adjourn. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

**MOTION CARRIED**

**Meeting adjourned at 7:14 PM**

Katee Mcmah  
Town Clerk

4-8-24  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date