

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday January 18th, 2024**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Special Session of the **Medicine Park Board of Trustees** was called to order at 6:09 p.m. by Mayor John Branch.

Members Present: John Branch, Dwight Cope, Stephanie New, Rich Amadon
Members Absent: Chad Everett
Town Attorney: Jordan Cabelka

1. CITIZEN'S COMMENTS

2. CONSENT AGENDA.

- a) Approve minutes from December Regular Session.
- b) Receive Court Report.
- c) Acknowledge Police Department Report.
- d) Committee/Authority/Commission Reports.
 - (1) Medicine Park Economic Development Authority.
 - (2) Planning and Preservation Commission.

Motion by New to approve the consent agenda. Second by Amadon.
Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon-Yes

Motion Carried.

3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.

No Action

4. Receive report from fire chief.

1 vehicle fire, 1 structure fire, 14 EMR's, 1 grass fire. MPVFD is now EMRA certified. McCoy thanked Andy Anderson for his work with the EMRA. Branch congratulated the department on getting EMRA certified.

No Action

5. Update from Hatch, Croke and Associates, PC.

Patrick Croke gave a draft of the Town, PWA, and MPEDA end of the year financials for 22-23 Fiscal Year.

No Action

6. Presentation from Glenn Waters on grants and funds opportunities.

Col. Glenn Waters gave a presentation on the OLDCC grant available for towns surrounding Ft. Sill. Rich Amadon thanked Col. Waters for his presentation.

No Action

7. Update on affordable housing.

No update.

No Action

8. Update on drainage at East Lake Dr.

PPC needs to decide on bids.

- No Action**
9. **Update on surveillance cameras.**
The company New works for is donating public safety grade cameras for the town.
No Action
10. **Update on creating exercise trails and gathering place at Rock Bottom Park.**
No update.
No Action
11. **Update on the car bridge.**
Branch spoke with ODOT and they are on track.
No Action
12. **Update on the dog park.**
PPC would like Cope to provide them with a drawing of the fence so they can get bids.
No Action
13. **Update on East Lake Dr. repaving project.**
Still waiting on more bids.
No Action
15. **Discuss, consider, and take possible action on proposal from H.G Jenkins Construction on asphalt and road maintenance on Rex Leath, East Lake Dr., and the post office/ Health Center.**
No Action
14. **Discuss, consider, and take possible action to cost share the Medicine Park sign at the triangle with PPC.**
Motion by Cope to cost share the Medicine Park sign at the triangle with PPC and approve paying \$1,998.00 to Davoult Company for half the
Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon- Yes **Motion Carried**
16. **Discuss, consider, and take possible action to accept Robert Witten's resignation.**
Branch read the letter from Officer Witten.
Motion by Cope to accept Robert Witten's resignation. Second by New.
Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon- Yes **Motion Carried**
17. **Discuss, consider, and take possible action on putting in a 6-inch watermain on Westlake Dr.**
No Action
18. **Discuss, consider, and take possible action on researching interest-bearing accounts for town bank accounts.**
New has reached out to a financial advisor and suggested putting money in an interest-bearing account.
Motion by Cope to start researching interest-bearing accounts. Second by Branch.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

19. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board’s Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

Motion by Cope to enter executive session for item 19 and 20. Second by Amadon.

Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon- Yes

Motion Carried

No Action

20. **Discuss and take action consideration and possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried or hourly public officer or employee under the provisions of 25 O.S. §307.B.1, (Tom Crawford, Police Department, Reserve officers, Police Chief, Asst. Chief).**

Motion by Cope to Exit executive session. Second by New.

Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon- Yes

Motion Carried

Amended Motion by New to approve pay increase for reserve officers to \$23 and hour, Asst. Police Chief to \$50,000-\$60,000 based off qualifications, and Police Chief Tom Crawford to \$70,000 beginning next pay period. Second by Cope.

Branch- Yes Everett- Absent Cope- Yes New- Yes Amadon- Yes

Motion Carried

Board Comments - Branch had lunch with Elgin’s Mayor JJ Francais and he has some grant ideas for Medicine Park and he has given us a list of equipment that our PWA can use if needed. The Board appreciates JJ Francais help.

Attorney Report - None

Meeting ended at 7:46 PM

Katee Moran

Town Clerk

1-24-24

Date

Mayor

Date