

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday November 16, 2023**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Special Session of the
Medicine Park Board of Trustees was called to order at 6:48 p.m. by Mayor John Branch.

Members Present: John Branch, Dwight Cope, Stephanie New, Chad Everett, Rich Amadon

Members Absent:

Town Attorney: Jordan Cabelka

1. CITIZEN'S COMMENTS

2. CONSENT AGENDA.

- a) Approve minutes from October 10, 2023, Regular Session.
- b) Receive Court Report.
- c) Acknowledge Police Department Report.
- d) Committee/Authority/Commission Reports.
 - (1) Medicine Park Economic Development Authority.
 - (2) Planning and Preservation Commission.

Motion by Cope to approve all, but c. Second by New.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon-Yes

Motion Carried.

3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.

2c. Crawford presented a police report.

No Action

4. Presentation from Oklahoma Association Chiefs of Police (OACP) to the Medicine Park Police Department.

Kevin McCullough from the Oklahoma Association Chief of Police presented Tom Crawford and the MPPD with the Verification Designation credentials. Only 35 departments in Oklahoma have received this award.

No Action

5. Update from Hatch, Croke and Associates, PC.

Patrick from Hatch, Croke, and Associates, PC stated they are finishing up the end of the year stuff and have paid the payroll taxes.

No Action

6. Receive report from fire chief.

14 EMR's, 1 car fire, 3 outside fires, 1 boat wreck, 1 fatality.

No Action

7. Discuss, consider, and take possible action on approving the 2024 Holiday schedule.

Motion by Cope to approve the 2024 Holiday Schedule. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

8. **Discuss, consider, and take possible action approving the BOT 2024 Regular Meeting Dates.**
Motion by Cope to approve the 2024 regular meeting dates. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
9. **Discuss, consider, and take possible action on approving 2024 court dates.**
Motion by Cope to approve the 2024 court dates. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
10. **Discuss, consider, and take possible action on fixing the broken door on Town Hall.**
Robert Tucker from Heritage Farms looked at the door and is going to get the right tools to fix it.
No Action
11. **Update on affordable housing.**
Cope is working with the new grant writer.
No Action
12. **Update on drainage at East Lake Dr.**
McCoy is hoping the estimates will be under \$60,000.00.
No Action
13. **Update on surveillance cameras.**
New and Crawford are going out to look for mounting locations.
No Action
14. **Discuss, consider, and take possible action to accept resignation from Billy Graham.**
Motion by Cope to accept resignation from Billy Graham. Second by Amadon.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
15. **Discuss, consider, and take possible action on quotes for tree sculpture in Jack Laughter Park.**
No Action
16. **Discuss, consider, and take possible action on installing a heater in the new fire station.**
Motion by Cope approve \$1,240.00 to Jaymer for new heater and installation. Second by New.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
17. **Discuss, consider, and take possible action on material purchased for the fire station.**
No Action
18. **Discuss, consider, and take possible action to hire an outside firm to complete a full audit of all accounts.**
No Action

19. **Discuss, consider, and take possible action on Christmas Bonus for employees.**
 Motion by Cope approve \$600 for Tom Crawford and \$500 for the full time staff. Second by New.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
 Motion by Cope approve \$250 for part-time/reserve officers and \$125 for Kaylee Horn. Second by New.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**
20. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board’s Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**
 Cabelka stated we did not need to enter the Executive Session. No update.
No Action
21. **Update on creating exercise trails and gathering place at Rock Bottom Park.**
 Cope would like to look into disc golf and having a place for vendors and food trucks to set up.
No Action
22. **Update on the car bridge.**
 Branch called ODOT and we are on goal with the project.
No Action
23. **Update on the dog park.**
 Need to relocate picnic tables, water lines, and septic.
No Action
24. **Update on East Lake Dr. repaving project.**
No Action
25. **Discuss, consider, and take possible action on 96 Water St. possible transfer of town street and land to the owners for the purpose of residents clearing property title.**
 Branch and Cabelka stated legal delay with state laws.
No Action

Board Comments - Board would like Cabelka to look at the town ordinance on the building inspector. Cope stated the fire department tried to do a control burn for the new walking bridge, but it was too wet and would not light.

Attorney Report - None

Meeting ended at 7:46 PM

Motion by Cope to adjourn. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes

Motion Carried

Katee McMahon

Town Clerk

11-21-23

Date

Mayor

Date