

**Minutes of the Regular Session
Planning and Preservation Commission
Thursday, September 7, 2023**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6:00 p.m. by Brandon New.

Members Present: Travis Craig, David McCoy, Josh Nordeen, Brandon New

Members Absent: Roger Holder

Ex Officio:

Attorney:

1. **CITIZEN'S COMMENTS.**

2. **CONSENT AGENDA.**

- a. Approve **minutes** for the August 3rd, 2023, Regular Session.
- b. Approve **financial Report** for August 2023.
- c. Approve **claims/encumbrances** for August 2023.

Motion by Craig to approve 2a. Second by McCoy. No other items available.

New-Abstain McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

4. Review **Building Permit Tracking** Form; take any necessary action. (Commission)
145 West Lake inspection by HHI was approved.

5. Discuss and take action on new **Building/Remodel Permit(s)**: (Commission)

- a) Residential New Build /**115 Sheridan** / Tracy Owen, Owner. Clint Birchell, Contractor.
- b) Residential New Build/ **58 East Lake Dr.**/ Casey Foster, Owner & Contractor.
- c) Commercial New Build/ **180 West Lake Dr.**/ Shawn Bryans, Owner & Contractor.

- a. Motion by Craig to approve residential new build 115 Sheridan pending new plans. Second by McCoy.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

- b. Motion by New to approve 58 East Lake Dr. pending the plans get inspected by Billy Graham. Second by Craig.

New-Yes McCoy- Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

- c. Motion by McCoy to approve Commercial New build/ 180 West Lake Dr. Second by New.

New-Yes McCoy-Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

6. **Discuss, consider, and take possible action on putting in a dog park in Jack Laughter Park.**

Motion by Craig to recommend to the BOT and have them define what they want. Have Rodney mark where the fence goes. Second by New.

New-Yes McCoy-Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

7. **Discuss, consider, and take possible action on rock wall on Upper East Lake Dr.**

Motion by New to table. Second by Craig.

New-Yes McCoy-Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

8. **Discuss, consider, and take possible action on the drainage on East Lake Dr.**

No Action

9. **Discuss, consider, and take possible action on drafting an ordinance for driveways, residential and commercial.**

Motion by New to table and come back with a rough draft. Second by Craig.

New-Yes McCoy-Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

10. **Discuss, consider, and take possible action on the drainage from 165 East Lake Dr. to 195 East Lake Dr.**

Motion by Craig to approve \$1000 to Jon Bazor to draw up a bid package. Second by Nordeen.

New-Yes McCoy-Yes Nordeen-Yes Craig-Yes Holder-Absent

Motion Carried

Board Comments

The board would like a list of contractor's who are permitted to work in Medicine Park.

Recess or Adjourn: Motion by Craig to adjourn. Second by Nordeen.

New-Absent McCoy-Yes Nordeen- Yes Craig- Yes Holder-Absent

MOTION CARRIED

Meeting adjourned at 7:12 PM

Katee McMahon

Town Clerk

9-11-23

Date

Chairman

Date