

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday, September 21, 2023**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the
Medicine Park Board of Trustees was called to order at 6:11 p.m. by Mayor John Branch.

Members Present: John Branch, Dwight Cope, Stephanie New, Chad Everett

Members Absent:

Town Attorney: Jordan Cabelka

1. CITIZEN'S COMMENTS

2. CONSENT AGENDA.

- a) Approve minutes from August 17, 2023, Regular Session.
- b) Approve minutes from August 31, 2023, Special Session.
- c) Receive Court Report.
- d) Acknowledge Police Department Report.
- e) Committee/Authority/Commission Reports.
 - (1) Medicine Park Economic Development Authority.
 - (2) Planning and Preservation Commission.
 - (3) Strategic Planning Committee.
 - (4) Event Center - Shirley Bridgers

Motion by Everett to approve all, but c. Second by New.

Branch- Yes Everett- Yes Cope- Yes New- Yes

Motion Carried.

3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.

2d Chief Crawford stated they had several intoxicated people over the Blues Ball weekend. He talked to the businesses about over serving. September 16th the Liberty National Bank had an attempted robbery of the ATM. Crawford said they are working with the Sherriff's department.

No Action

4. Receive report from fire chief.

19 EMR's, 2 vehicle fires, 1 outside fire, and 1 boat fire, 3 alarms, & 1 lift assist.

No Action

5. Discuss, consider, and take possible action on appointing a new member to the BOT/PWA for the remaining term and accept nominations from the floor.

3 nominations from the floor for Rich Amadon.

Motion by Cope to appoint Kyle Brierton as the new member for BOT/PWA. Second by New.

Branch- No Everett- No Cope- Yes New- Yes

**Motion Not
Carried**

Motion by Everett to appoint Rich Amadon as the new member for BOT/PWA. Second by Branch.

Branch- Yes Everett- Yes Cope- Yes New- Yes

Motion Carried

Mayor Branch swore in Rich Amadon with the Oath of Office.

6. **Discuss, consider, and take possible action on appointing a Court Clerk.**
 Motion by New to appoint Daelyn Spalding as the new Court Clerk. Second by Cope.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

7. **Discuss, consider, and take possible action on changing the speed limit to 25 MPH at the town limits on East Lake Dr. to the 20 MPH sign.**
 Motion by Everett to change the speed limit to 25 MPH at the town limits on East Lake Dr. to the 20 MPH sign on East Lake Dr. Second by Branch.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

8. **Discuss, consider, and take possible action to purchase two dumpsters from MSCA for \$608.00 each and place one by the pump house on East Lake Dr. and the other one on Buffalo and Rex Leath.**
 Motion by Branch to purchase 2 dumpsters from MCSA for \$608 each for Town use. Second by Everett.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

9. **Discuss, consider, and take possible action on fixing the broken door on Town Hall.**
 Everett will call around.
No Action

10. **Update on affordable housing.**
 Committee did not meet in September. They are looking into grants.
No Action

11. **Update on drainage at East Lake Dr.**
 They are trying to stop flooding at the park.
No Action

19. **Discuss, consider, and take possible action on funding for drainage projects along East Lake Dr.**
No Action

18. **Discuss, consider, and take possible action to reduce the size of the triangle at East Lake Dr. and Buffalo St. to allow for better traffic flow.**
 Motion by Everett to reduce the size of the triangle at East Lake and Buffalo St to make room for 2 way traffic and help with drainage and use the plans from Bazor Design.
 Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

12. **Update on surveillance cameras.**
 New is going to meet with Rodney and Tom about locations.
No Action

13. **Update on creating exercise trails and gathering place at Rock Bottom Park.**
No Action

14. **Discuss, consider, and take possible action on quotes for tree sculpture in Jack Laughter Park.**
Motion by Branch to table. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

15. **Discuss, consider, and take possible action on a grant writer for the town.**
Board would like to bring this item back next month as hire Melissa Beck as grant writer and discuss pay.
No Action

17. **Discuss, consider, and take possible action to accept bids for asphalt around the post office, Event Center, and medical center.**
Motion by Everett to get bids for asphalt around the post office, Event Center, and medical center including ones already received. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

16. **Discuss, consider, and take possible action to apply for 2024 REAP Grant.**
Motion by Everett to apply for 2024 REAP Grant to put asphalt around Post Office and access road. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

20. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307(B.4),, where the Board’s Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**
Cabelka stated we did not need to enter the Executive Session. No update.
No Action

Board Comments -
Attorney Report - None

Meeting ended at 7:20PM

Motion by Cope to adjourn. Second by New.
Branch- Yes Everett- Yes Cope- Yes New- Yes Amadon- Yes **Motion Carried**

Town Clerk Kafee McMahon Date 9-25-23

Mayor Date