

**Minutes of the Regular Session
Medicine Park Public Works Authority**

Thursday, August 17, 2023

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Public Works Authority** was called to order at 6:03 p.m. by Mayor John Branch.

Members Present: John Branch, Dwight Cope, Stephanie New, Chad Everett

Members Absent:

Town Attorney: Jordan Cabelka, Taren Cabelka

1. CITIZENS' COMMENTS.

2. CONSENT AGENDA.

- a. Discuss and take action to approve July 2023, Regular Session minutes.
- b. Discuss and take action to approve July 2023 financial reports.
- c. Discuss and take action to approve July 2023 claims/encumbrances.
- d. Receive MCSA report; take any necessary action.
- e. Receive Public Works Authority (PWA) monthly report from PWA Clerk; take any necessary action.
- f. Receive PWA monthly report from PWA Supervisor; take any necessary action.

Motion by Cope to approve 2a. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes

Motion Carried

3. Discuss and take action for any items(s) removed from the Consent Agenda, if necessary.

D. Branch gave an update on MCSA. He stated the meeting was cancelled last week and rescheduled for Friday August 18th at noon. They are also having an auction that same day on the property.

E. The PWA Clerk, Dani Spalding explained the monthly report to the board. It will be in the packet from now on.

F. Rodney stated lightning hit the water tower and got the computer system. They have fixed it.

No Action

4. Update on the lagoons grant.

Rodney and Dani are working to get the grant back on track. Dani is working with the attorneys from Floyd and Driver LLC on the loan application. They are also helping her make sure the deadlines are met.

No Action

5. Discuss, consider, and take possible action to accept resignation from Candy Hanza.

Motion by Cope to accept resignation from Candy Hanza. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes New- Yes

Motion Carried

5. Discuss, consider, and take possible action to remove Candy Hanza as signer on all bank accounts for PWA.

Motion by Cope to remove Candy Hanza as a signer on all bank accounts for PWA. Second by Everett.

Branch- Yes Everett-Yes Cope- Yes New- Yes

Motion Carried

6. Discuss, consider, and take possible action to review bond counsel list and choose bond for OWRB funding through Clean Water state revolving act for a potential loan for lagoon rehab.

Stewart England from Floyd and Driver PLLC in Norman introduced himself and stated he has been working with Dani on the OWRB loan.

Motion by Everett to use Floyd and Driver PLLC as bond counsel. Second by Cope.

Branch- Yes Everett-Yes Cope- Yes New- Yes

Motion Carried

7. Discuss, consider, and take possible action to remove Hustler Lawn Mower and Stihl pole saw from inventory.

Motion by Cope to remove Hustler lawn mower and Stihl pole saw from inventory and use for parts.

Second by Everett.

Branch- Yes Everett-Yes Cope- Yes New- Yes

Motion Carried

8. Discuss, consider, and take possible action to hear from Heath Severtson on his father's delinquent account with the Town and set up payment plan.

Motion by Cope to drop penalty fees and set up a payment plan for Heath Severtson on his father's delinquent. Second by Everett.

Branch- Yes Everett-Yes Cope- Yes New- Yes

Motion Carried

Board Comments - Everett would like to thank Rodney and Dani for more interaction during the meetings.

Attorney Report - None

Recess or Adjourn: Motion by Branch. Second by Cope.

Branch- Yes Everett- Yes Cope- Yes New- Yes

Motion Carried.

Meeting adjourned at 6:22 PM

Kate McMan
Town Clerk

8-18-23
Date

Mayor

Date