

**Minutes of the Regular Session
Medicine Park Board of Trustees
Thursday, May 18, 2023**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the
Medicine Park Board of Trustees was called to order at 6:14 p.m. by Mayor John Branch.

Members Present: John Branch, Dwight Cope, Chad Everett, Stephanie New
Members Absent: Candy Hanza
Town Attorney:

1. CITIZEN'S COMMENTS

2. CONSENT AGENDA.

- a. Approve minutes from April 20th, 2023, Regular Session.
- b. Approve financial reports from April 2023.
- c. Approve claims/encumbrances from April 2023.
- d. Receive Court Report.
- e. Acknowledge Police Department Report.
- f. Committee/Authority/Commission Reports.
 - (1) Medicine Park Economic Development Authority.
 - (2) Planning and Preservation Commission.
 - (3) Strategic Planning Committee.
 - (4) Event Center - Shirley Bridgers

Motion by Cope to approve 2a, 2b, 2d, 2f. Second by Everett.

Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes

Motion Carried.

3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.

Chief Crawford read a letter of recognition from Lexipol.

Motion by Cope to approve 2e. Second by New.

Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes

Motion Carried.

Motion by Branch to approve 2c.. Second by Cope.

Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes

Motion Carried.

4. Receive report from fire chief.

1 Outside fires, 8 EMR's, 1 Traffic, 1 structure, and 1 body recovery. Chief McCoy would like to get t shirts and hats ordered for everyone on the department.

No Action

5. Discuss, consider, and take possible action on amending the budget for 2022-2023 fiscal year.

No change in revenues, just expense. Capital outlay went down, but fuel and supplies have increased.

Motion by Cope to approve amending the budget for 2022-2023 fiscal year. Second from New.

Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes

Motion Carried

6. Update the Town of Medicine Park's Capital Improvement Plan (CIP).

The board would like to add the lift station behind Granite Ridge, fix roads going to Big Rock water tower, fix East Lake Dr., and fix Rex Leath. They would like this added to next months agenda.

No Acton

7. **Discuss, consider, and take possible action on entering an Interlocal Cooperative Agreement with Comanche County.**
Motion by Cope to enter an Interlocal Cooperative Agreement with Comanche County. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
8. **Discuss, consider, and take possible action on lease agreement with A-OK Office Systems.**
Motion by Everett to approve lease agreement with A-OK Office Systems. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
9. **Discuss, consider, and take possible action on recommendation for board member from MPEDA.**
Motion by Cope to approve Patty Clark as new MPEDA board member. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
10. **Discuss, consider, and take possible action to purchase supplies and wildfire gear for the Fire Department.**
The fire department has \$32,700.00 left in the budget for the remaining fiscal year. The board would like to see exactly what they need and come back with a list next month.
Motion by Cope to table. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
12. **Discuss, consider, and take possible action to fix East Lake Dr.**
The board would like to see how much it would cost to put down 3-inch black top from the town limits to Hitchin Post Park.
Motion by Cope to seek bids for 3-inch black top from town limits to Hitchin Post Park. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
11. **Discuss, consider, and take possible action on affordable housing.**
The board would like to identify places that the Town or MPEDA owns.
Motion by Branch to designate a portion of 19001 Hwy 49 for affordable housing and contract an architect to draw plans. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
13. **Discuss, consider, and take possible action on Night Sky Project.**
Motion by Everett to spend up to \$1,250.00 to purchase lights for the Night Sky Project. Second by New.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
14. **Discuss, consider, and take possible action to subsidize the Fire Department.**
No Action
15. **Discuss, consider, and take possible action to build stairs at the Post Office.**
Motion by Cope for him and Everett to get estimates to build stairs and a handrail. Second by New.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**

16. **Discuss, consider, and take possible action on drainage on East Lake Dr.**
 Cope stated water runs down the hill on East Lake Dr. and into Hitchin Post Park. He would like to put speed bumps in to divert the water. Everett agreed that might work, but stated for the record he is not a fan of speed bumps.
 Motion by Branch to table. Second by Cope.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
17. **Discuss, consider, and take possible action to develop Highway 49 business district.**
 Branch would like to talk to the attorney on developing Highway 49 in a business district.
 Motion by Branch to table. Second by Cope.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
18. **Discuss, consider, and take possible action to purchase surveillance cameras.**
 New will look into surveillance cameras.
 Motion by Cope to table. Second by Everett.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
19. **Discuss, consider, and take possible action to dredge and develop Gondola Lake.**
 Cope spoke with Mr. Warren from City of Lawton City Council and he is going to look for the minutes where City of Lawton gave Medicine Park Gondola Lake.
 Motion by Branch to table. Second by Cope.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
20. **Discuss, consider, and take possible action on creating exercise trails and gathering place at Rock Bottom Park.**
 Motion by Branch to table. Second by New.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
21. **Discuss, consider, and take possible action on adding a tourist tax.**
 Motion by Cope to table. Second by Everett.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
22. **Discuss, consider, and take possible action on streetlights.**
No Action
23. **Discuss, consider, and take possible action to allow the Town of Medicine Park to work with ODOT on the replacement of the historical driving bridge.**
 Motion by Cope to allow the Town of Medicine Park to work with ODOT on the replacement of the historical driving bridge. Second by New.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Yes New- Yes **Motion Carried**
24. **Discuss, consider, and take possible action on Court Clerk, Yolonda Ramos and Deputy Court Clerk, Daelynn Spalding attending OMCCA Conference June 7th -9th in Stillwater.**
 Motion by Cope to approve Court Clerk, Yolonda Ramos and Deputy Court Clerk, Daelynn Spalding to attend OMCCA Conference June 7th -9th in Stillwater. Second by New.
 Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**

25. **Discuss, consider, and take possible action on management of ballfield.**
Motion by Everett to allow MPEDA management of the ballfield.
Branch- Yes Everett- Yes Cope- Abstain Hanza- Absent New- Yes **Motion Carried**

27. **Discuss, consider, and take possible action to allow Dr. Keng-Lou James Hung from the University of Oklahoma to conduct a state-wide pollinator survey and permission to collect insect specimens from various wilderness areas throughout Medicine Park.**
Motion by Cope to allow Dr. Keng-Lou James Hung from the University of Oklahoma to conduct a state-wide pollinator survey and permission to collect insect specimens from various wilderness areas throughout Medicine Park. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**

28. **Discuss, consider, and take possible action to work with ODOT on replacement of driving bridge.**
No Action

26. **Discussion, consideration, and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Tomas Adrahtas vs Town of Medicine Park under the provisions of 25 O.S. §307(B.4), where the Board’s Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**
Motion by Cope to enter Executive Session. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**
Motion by Cope to enter Regular Session. Second by Everett.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**

Board Comments - Everett stated the meetings are long, but very beneficial. He also said he will be absent for next months meeting.
Branch would like to add to next months agenda, roads going thru houses.
New would like to add to next months agenda, a pedestrian bridge over Hwy 49.

Attorney Report - None

Meeting ended at 8:15

Motion by Everett to adjourn. Second by Cope.
Branch- Yes Everett- Yes Cope- Yes Hanza- Absent New- Yes **Motion Carried**

Katee McMan 5-24-23
Town Clerk **Date**

Mayor **Date**