

**Minutes of the Regular Session
Planning and Preservation Commission
Thursday, March 2, 2023**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6 p.m. by Brandon New.

Members Present: Brandon New, David McCoy, Roger Holder, Josh Nordeen

Members Absent: Travis Craig

Ex Officio: Dr. Roger Johnson

Attorney:

1. **CITIZEN'S COMMENTS.** Bob Moore from Medicine Park Telephone thanked the board for their service. He would like to see a water/sewer improvement project or a special assessment depth project.

10. **Discuss, consider, and take possible action regarding utility easements on private property.**

Holder and Code enforcement would like to look at the ordinances to see what they say about residents using only town water and sewer.

No Action

2. **CONSENT AGENDA.**

- a. Approve **minutes** for the February 2023, Regular Session.
- b. Approve **minutes** for the February 23rd, 2023, Special Session.
- c. Approve **financial Report** for February 2023.
- d. Approve **claims/encumbrances** for February 2023.

Motion by New to approve 2A and remove 2b, 2c, and 2d until next month's meeting. Second by Holder.

Motion Carried

New-Yes McCoy- Yes Nordeen- Abstain Craig-Absent Holder-Yes

3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

4. Review **Building Permit Tracking** Form; take any necessary action. (Commission)

Motion by New to extend building permit for **115 Melody Lane/ Chad Cox**. Second by Holder.

New-Yes McCoy-Yes Nordeen-Yes Craig-Absent Holder-YES

Motion Carried

Motion by New to extend building permit for **117 Granite Ridge Circle/ Chad Cox**. Second by Holder.

New-Yes McCoy-Abstain Nordeen-Yes Craig-Absent Holder-YES

Motion Carried

Motion by New to extend building permit for **36 NW Granite Ridge Dr./ Warren Waggoner**. Second by Holder.

New-Yes McCoy-Abstain Nordeen-Yes Craig-Absent Holder-YES

Motion Carried

Motion by New to extend remodel permit for **1 Hellava Dr./ Patty Clark**. Second by Holder.

New-Yes McCoy-Yes Nordeen-Yes Craig-Absent Holder-YES

Motion Carried

5. Discuss and take action on new **Building/Remodel Permit(s)**: (Commission)
 - a) Residential Addition / **103 East Lake Dr.**/ Annette McNeal, Owner/Jim Henson, Contractor.
 - a. Motion by McCoy to approve residential addition at 103 East Lake Dr. Second by Nordeen.
New-Yes McCoy-Yes Nordeen-Yes Craig-Absent Holder-YES **Motion Carried**

6. **Discuss, consider, and take possible action on Firework donation for Rockin' the Park.**
 Brandon New and Cory Freeman put on the firework display at Rockin' the Park. They are working with David McCoy to look into safer location.
 Motion by McCoy to donate \$2,000.00 to the fireworks for Rockin' the Park. Second by Holder.
 New-Yes McCoy-Yes Nordeen- Yes Craig-Absent Holder-Yes **Motion Carried**

7. **Update on rock wall on Upper East Lake.**
 Jon Bazor provided plans showing the existing site and the demolition site. He stated they could remove some trees and add more parking spots. He also said they would be saving the cobblestone look of the wall. The board is going to work on getting estimates.

8. **Discuss, consider, and take possible action on the drainage on East Lake Dr.**
 PWA has cleaned out the ditches and its still not draining. The board discussed putting in new tin horns. McCoy stated they may need to get drawing from an engineer.
 Motion by Holder to get an estimate from Old Plantation restaurant to Old Plantation Inn on engineered plans. Second by McCoy.
 New-Yes McCoy-Yes Nordeen-Absent Craig-Absent Holder-Yes **Motion Carried**

9. **Discuss, consider, and take possible action on water mitigation plan.**
 The board would like to come up with an ordinance dealing with culverts. They also would like to come up with a plan to keep tin horns clean and cleared out.
 Motion by Holder to table. Second by Nordeen.
 New-Yes McCoy-Yes Nordeen- Yes Craig-Absent Holder-Yes **Motion Carried**

11. **Discuss, consider, and take possible action on storm debris run off on roads.**
 Holder said the sand put down in the winter is dangerous by spring if its not sweep off. They would like to talk to the county commissioner about sending out a street sweeper.
 Motion by New to table. Second by Holder.
 New-Yes McCoy-Yes Nordeen- Yes Craig-Absent Holder-Yes **Motion Carried**

Board Comments

Holder- Next month would like to discuss, consider, and take possible action on a special assessment for utility infrastructure on right aways.

New- Getting a hold a the attorney about businesses that haven't been open for years in the town and what to do about it. He wants to know if its allowed, how can we help them, or how do we end business permits with them.

Ramos- Last week she talked to Josh Powers are a legislative reception and he stated he has plans in place for next winter.

Attorney Report

None

Recess or Adjourn: Motion by New to adjourn. Second by Holder.

New-Yes McCoy-Yes Nordeen- Yes Craig- Absent Holder-Yes

MOTION CARRIED

Meeting adjourned at 7:17 PM

Kate McMahon

Town Clerk

3-6-23

Date

Chairman

Date