

**Minutes of the Regular Session  
Medicine Park Public Works Authority**

**Thursday, February 16, 2023**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Public Works Authority** was called to order at 6:00 p.m. by Mayor Dr. Roger Johnson.

**Members Present:** Dr. Roger Johnson, Chad Everett, John Branch  
**Members Absent:** Jack Smiley  
**Town Attorney:** Jordan Cabelka

1. **CITIZENS' COMMENTS.** None
  
2. **CONSENT AGENDA.**
  - a. Discuss and take action to approve January 19th, 2022, Regular Session minutes.
  - b. Discuss and take action to approve December 2022 financial reports.
  - c. Discuss and take action to approve December 2022 claims/encumbrances.
  - d. Discuss and take action to approve January 2023 financial reports.
  - e. Discuss and take action to approve January 2023 claims/ encumbrances.
  - f. Receive MCSA report from Mayor Roger Johnson; take any necessary action.
  - g. Receive Public Works Authority (PWA) monthly report from PWA Clerk; take any necessary action.
  - h. Receive PWA monthly report from PWA Supervisor; take any necessary action.Motion by Smiley to approve the consent agenda. Second by Everett.  
Branch- Absent Everett- YES Smiley-Yes Johnson- YES **Motion Carried**
  
3. **Discuss and take action for any items(s) removed from the Consent Agenda, if necessary.****No Action**
  
4. **Update on the lagoons.**

IMR serviced the lagoons on 2/2/23. Their next service is 3/23/23. Most digestion will be in the spring and summer months with higher temperatures and sunshine which will increase evaporation.

**No Action**
  
5. **Discuss, consider, and take possible action to hire Daelynn Spalding as PWA clerk and a purchasing agent.**

Motion by Johnson to hire Daelynn Spalding as PWA clerk and a purchasing agent. Second by Everett.  
Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes **Motion Carried**
  
6. **Discuss, consider, and take possible action to salvage old water meters.**

Motion by Everett to start the process of getting bids to salvage old water meters. Second by Branch.  
Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes **Motion Carried**
  
7. **Discuss, consider, and take possible action to renew line of credit with Arvest.**

Motion by Branch to renew line of credit with Arvest. Second by Everett.  
Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes **Motion Carried**

8. **Discuss, consider, and take possible action to accept contract with Lawton Septic for yearly maintenance.**

Motion by Everett to accept contract with Lawton Septic for yearly maintenance. Second by Johnson.

Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes **Motion Carried**

9. **Discuss, consider, and take possible action to approve operating and maintenance lagoon manual.**

Motion by Branch to approve operating and maintenance lagoon manual.

Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes **Motion Carried**

10. **Discuss, consider, and take possible action on driving bridge.**

The new county Commissioner Josh Powers is working with ODOT to get specific specification on the bridge to see if we can get any federal grants to help fix it.

**No Action**

**Board Comments -** None

**Attorney Report -** None

**Recess or Adjourn:** Motion by Branch. Second by Everett.

Branch- Yes Everett- Yes Smiley- Absent Johnson- Yes

**Motion Carried.**

Meeting adjourned at 6:12 PM



Town Clerk



Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date