

**Minutes of the Regular Session  
Medicine Park Public Works Authority**

**Thursday, November 17<sup>th</sup>, 2022,**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Public Works Authority** was called to order at 6:00 p.m. by Mayor Dr. Roger Johnson.

**Members Present:** Dr. Roger Johnson, Chad Everett, John Branch, Jack Smiley  
**Members Absent:** Brent Miller  
**Town Attorney:** Jordan Cabelka

1. **CITIZENS' COMMENTS.** None

2. **CONSENT AGENDA.**

- a. Discuss and take action to approve October 20<sup>th</sup>, 2022, Regular Session minutes.
- b. Discuss and take action to approve November 3<sup>rd</sup>, 2022, Special Session minutes.
- c. Discuss and take action to approve October 2022 financial reports.
- d. Discuss and take action to approve October 2022 claims/encumbrances.
- e. Receive MCSA report from Mayor Roger Johnson; take any necessary action.
- f. Receive Public Works Authority (PWA) monthly report from PWA Clerk; take any necessary action.
- g. Receive PWA monthly report from PWA Supervisor; take any necessary action.

Motion by Johnson to remove 2g and approve 2a through 2f. Second by Branch.

Branch- Yes Everett- YES Miller-Absent Smiley-Yes Johnson- YES

**Motion Carried**

3. **Discuss and take action for any items(s) removed from the Consent Agenda, if necessary.**

Update from Rodney; Smart meters are 1/3 finished. They are installing approximately 25 meters a day. Update on drainage between Riverside Café and Park Tavern; they built a berm, and it is working to keep the water back. Al Jung said a hydrology report was not needed.

**No Action**

4. **Update on the lagoons.**

**No Action**

5. **Update on the REAP Grant 2022 & REAP Grant 2023.**

REAP Grant 2022; a check for \$45,000.00 was cut to pay for the part of the smart meters. REAP Grant 2023; Hope to hear an answer next month.

**No Action**

6. **Discuss, update; and take possible action regarding drainage on Merry Circle.**

**No Action**

7. **Discuss, consider, and take possible action on Christmas Bonus for employees.**

Motion by Smiley to approve employee Christmas Bonus for \$400.00 net pay and pro-rate for employees not here a full year. Second by Everett.

Branch- Yes Everett- YES Miller-Absent Smiley-Yes Johnson- YES

**Motion Carried**

8. **Discuss, consider, and take possible action to approve new work order form.**

Motion by Everett to approve new work order form. Second by Johnson.

Branch- Yes Everett- YES Miller-Absent Smiley-Yes Johnson- YES

**No Action**

**Board Comments -** None

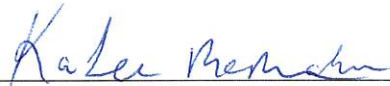
**Attorney Report -** None

**Recess or Adjourn:** Motion by Branch. Second by Everett.

Branch- Yes Everett- YES Miller-Absent Smiley- No Johnson- YES

**Motion Carried.**

Meeting adjourned at 6:12 PM



Town Clerk



Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date