

**Minutes of the Regular Session  
Planning and Preservation Commission  
Thursday, November 3rd, 2022**

After being posted in accordance with the Open Meetings Act of Oklahoma, the Regular Session of the Planning and Preservation Commission was called to order at 6 p.m. by Brandon New.

Members Present: Brandon New, David McCoy, Joshua Nordeen, Roger Holder, Travis Craig

Members Absent:

Ex Officio:

Attorney:

1. **CITIZEN'S COMMENTS.** None

2. **CONSENT AGENDA.**

- a. Approve **minutes** for the October 2022, Regular Session.
- b. Approve **financial Report** for October 2022.
- c. Approve **claims/encumbrances** for October 2022.

Motion by Holder to remove 2a and approve 2b and 2c. Second by McCoy.

New-Yes McCoy- Yes Nordeen- Yes Craig-Yes Holder- Yes

**Motion Carried**

3. **Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

Motion by McCoy to approve 2a. Second by Holder.

New- Yes McCoy- Yes Nordeen- Yes Craig-Yes Holder- Yes

**Motion Carried**

7. **Discuss, consider, and take possible action a floodplain permit application for 145 West Lake Dr./Daniel Treadwell, owner.**

Motion by Holder to table until Mr. Treadwell can get the No Rise Certificate from Al Jung and a survey. Second by New.

New- Yes McCoy- Absent Nordeen- Yes Craig- Yes Holder- Yes

**Motion Carried**

4. Review **Building Permit Tracking Form**; take any necessary action. (Commission)

**a. Residential New Build/ 117 Granite Ridge Cr. / Clayton Whitaker, Owner/ Chad Cox, Contractor/ Foundation and Plumbing rough in.**

a. Motion by New to approve the foundation and plumbing rough in for 117 Granite Ridge Cr. Second by Craig.

New-Yes McCoy-Abstain Nordeen-YES Craig-Yes Holder-Yes

**MOTION CARRIED**

5. Discuss and take action on new **Building/Remodel Permit(s)**: (Commission)

a. Residential Remodel/ **58 East Lake Dr.**/ WichitaSkies, Owner/ Casey Foster, Contractor.

b. Commercial new build/ **145 West Lake Dr.**/ Daniel Treadwell, owner/ Contractor.

a. Motion by McCoy to approve residential remodel at 58 East Lake Dr. Second by New.

New-Yes McCoy-YES Nordeen-YES Craig-Yes Holder-YES

**MOTION CARRIED**

b. Motion by New to table. Second by Craig.

New-Yes McCoy-YES Nordeen-YES Craig-Yes Holder-YES

**MOTION CARRIED**

6. **Report from Code Enforcement.**

Paul has concerns about some structures in town needing better abatement. He also stated he is wanting feed back from the board on concerns and complaints.

**No Action**

8. **Discuss, consider, and take possible action on an inspection checklist for town inspector.**

**No Action**

9. **Update on parking and rock wall on Upper East Lake.**

Nordeen had someone look at it and he said it needs a lot of work.

10. **Discuss, consider, and take possible action to hire contractors up to \$1000 to clear out trees and brush on Buffalo St.**

Motion by Holder to hire contractors up to a \$1000.00 to clear out trees and brush and have PWA haul it off. Second by Craig.

New-Yes McCoy-YES Nordeen-YES Craig-Yes Holder-YES

**Motion Carried**

11. **Update on a pathway that would connect uptown to downtown for walking, bicycles, or golf carts.**

**No Action**

Board Comments        None

Attorney Report        None

Recess or Adjourn: Motion by Holder to adjourn. Second by New.

New-Yes McCoy-Yes Nordeen-YES Craig- Yes Holder-YES

**MOTION CARRIED**

**Meeting adjourned at 7:05 PM**



Town Clerk



Date

Chairman

Date