

**Minutes of the Regular Session  
Medicine Park Board of Trustees  
Thursday, August 18, 2022**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the  
**Medicine Park Board of Trustees** was called to order at 6:21 p.m. by John Branch.

**Members Present:** Dr. Roger Johnson, Chad Everett, Jack Smiley, John Branch  
**Members Absent:** Brent Miller,  
**Town Attorney:** Jordan Cabelka

**1. CITIZEN'S COMMENTS**

**2. CONSENT AGENDA.**

- a. Approve minutes from August 18, 2022, Regular Session.
- b. Approve financial reports from July 2022.
- c. Approve financial reports from August 2022.
- d. Approve claims/encumbrances from August 2022.
- e. Receive Court Report.
- f. Acknowledge Police Department Report.
- g. Committee/Authority/Commission Reports.
  - (1) Medicine Park Economic Development Authority.
  - (2) Planning and Preservation Commission.
  - (3) Strategic Planning Committee.
  - (4) Event Center - Shirley Bridgers

Motion by Johnson to approve consent agenda. Second by Branch.

Branch-Yes Everett- YES Miller-Absent Smiley-Yes Johnson-YES

**Motion Carried.**

**3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.**

**4. Report from the Fire Department.**

New ISO rating is 4. 8 EMRs, 1 traffic, 3 outside fires. McCoy stated one of the fires was in town and very close to a few houses. He said the firefighters received lot of support from residents. McCoy also stated the working fire hydrants in Medicine Park can reach any house or business in town.

**No Action**

**5. Receive report from Noel Alsbrook regarding proposition for tourist tax.**

Noel is still talking with business owners in town and would like to table until next month. Motion by Johnson to table. Second by Smiley.

Branch-Yes Everett- YES Miller-Absent Smiley-Yes Johnson-YES

**Motion Carried**

**6. Discuss, consider, and take possible action to approve estimate on a generator for town hall.**

**No Action**

7. **Discuss, consider, and take possible action to approve hiring a temporary administration assistant until December 2022.**  
 Motion by Smiley to approve hiring a temporary administration assistant until the end of December 2022. Second by Johnson.  
 Branch- Yes Everett- Yes Miller- Absent Smiley- Yes Johnson- Yes **Motion Carried**
  
8. **Discuss, consider, and take possible action on Treasurer, Yolonda Ramos and Town Clerk, KaLee McMahan attending OMCTFOA Fall Conference October 12<sup>th</sup>-14<sup>th</sup> in Broken Arrow.**  
 Motion by Smiley to allowing Treasurer, Yolonda Ramos and Town Clerk, KaLee McMahan to attend OMCTFOA Fall Conference October 12<sup>th</sup>-14<sup>th</sup> in Broken Arrow.  
 Branch- Yes Everett-Yes Miller-Absent Smiley- Yes Johnson- Yes **Motion Carried**
  
9. **Discuss, consider, and take possible action to approve recommendation from PPC, to approve the plans to convert the old ball field a gravel parking lot.**  
 McCoy presented plans from Jon Bazor.  
**No Action**
  
10. **Consider, discuss, and take possible action to waive the reading of the entirety of proposed Ordinance No. 20220616.2 and to authorize the reading of the Title and Caption only of proposed Ordinance No. 20220616.2.**  
 Motion by Smiley to waive reading of the entirety of proposed ordinance No. 20220616.2 and to authorize the reading of the Title and Caption only of proposed ordinance No. 20220616.2. Second by Everett.  
 Branch- Yes Everett-Yes Miller-Absent Smiley- Yes Johnson- Yes **Motion Carried**
  
11. **Discuss, review, and take possible action on proposed Ordinance No. 20220616.2. An ordinance amending the code of ordinances of the Town of Medicine Park, Oklahoma to amend chapter 32 titled "Offenses" article I, titled "In General" by adding previously reserved 32-12, to be titled "Excessive Noise" and providing for repealer, savings clause, severability, codification, and publication.**  
 Motion by Smiley to approve proposed Ordinance No. 20220616.2. An ordinance amending the code of ordinances of the Town of Medicine Park, Oklahoma to amend chapter 32 titled "Offenses" article I, titled "In General" by adding previously reserved 32-12, to be titled "Excessive Noise" and providing for repealer, savings clause, severability, codification, and publication. Second by Johnson.  
 Branch- Yes Everett-Yes Miller-Absent Smiley- Yes Johnson- Yes **Motion Carried**
  
12. **Discuss, consider, and take possible action to adopt Comanche County Natural Hazard Mitigation Multi-Jurisdiction Plan.**  
**No Action**

13. Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblestones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307.B.4., where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Motion by Smiley to enter executive session. Second by Everett.

Branch- Yes Everett-Yes Miller-Absent Smiley- Yes Johnson- Yes

**Motion Carried**

**Motion by Branch to reconvene. Second by Everett.**

Branch- Yes Everett-Yes Miller-Absent Smiley-Absent Johnson- Yes

**Motion Carried**

**Board Comments -** None

**Attorney Report -** None

Motion by Johnson to adjourn. Second by Everett.

Branch-Yes Everett- Yes Miller-Absent Smiley-Absent Johnson-YES

**Motion Carried.**

*Kate McMahon*

Town Clerk

*9-19-22*

Date

Mayor

Date