

**Minutes of the Regular Session
Medicine Park Public Works Authority**

Thursday, July 21, 2022,

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Public Works Authority** was called to order at 6:00 p.m. by Dr. Roger Johnson.

Members Present: Dr. Roger Johnson, John Branch, Chad Everett, Brent Miller,
Members Absent: Jack Smiley
Town Attorney: Jordan Cabelka

1. **CITIZENS' COMMENTS.** None
2. **CONSENT AGENDA.**
 - a. Discuss and take action to approve June 16, 2022, Regular Session minutes.
 - b. Discuss and take action to approve June 2022 financial reports.
 - c. Discuss and take action to approve June 2022 claims/encumbrances.
 - d. Receive MCSA report from Mayor Roger Johnson; take any necessary action.
 - e. Receive Public Works Authority (PWA) monthly report from PWA Clerk; take any necessary action.
 - f. Receive PWA monthly report from PWA Supervisor; take any necessary action.

Motion by Everett to approve the consent agenda. Second by Miller.

Branch- YES Everett- YES Miller-YES Smiley-Absent Johnson- YES

Motion Carried

3. **Discuss and take action for any items(s) removed from the Consent Agenda, if necessary.**

No Action

4. **Update on the lagoons.**

On pause with the loan application.

No Action

5. **Discuss, consider, and take possible action to raise the water rate.**

Motion by Johnson to raise water rate to match city of Lawton. Second by Everett.

Branch- YES Everett- YES Miller-YES Smiley-Absent Johnson- YES

Motion Carried

6. **Discuss, consider, and take possible action to purchase lift station pump for Granite Ridge.**

Motion by Branch to allocate up to \$4,500.00 for the pump and parts to put it together. Second by Everett.

Branch- Yes Everett- Yes Miller- Yes Smiley- Absent Johnson- Yes

Motion Carried

7. **Discuss, consider, and take possible action to take bids for water main dig down at Merry Circle.**

Motion by Branch to approve up to \$7,300.00 for water main dig down at Merry Circle. Second by Miller.

Branch- Yes Everett- Yes Miller- Yes Smiley-Absent Johnson- Yes

Motion Carried

8. **Update on concrete curb for water diversion in front of Park Tavern and Riverside Cafe.**

Have contractor look at it.

No Action

9. **Discuss, consider, and take possible action to get bids for the Waterline Extension for Block 54, located in SE/4, SW/4 of Section 18, T-3-N, R-12-W, Comanche County, OK, in accordance with the plans approved May 2, 2018.**
 Motion by Branch to get bids for the Waterline Extension for Block 54, located in SE/4, SW/4 of Section 18, T-3-N, R-12-W, Comanche County, OK in accordance with the plans approved May 2, 2018. Second by Everett.
 Branch- Yes Everett- Yes Miller- Yes Smiley- Absent Johnson- Yes **Motion Carried**
10. **Discuss, consider, and take possible action on treasurer’s request to hire an outside firm to complete a fraud prevention and controls assessment.**
 Motion by Johnson to use present firm and approve up to \$4,500.00 to complete a fraud prevention and controls assessment. Second by Everett.
 Branch- Yes Everett- Yes Miller- Yes Smiley-Absent Johnson- Yes **Motion Carried**
12. **Discuss, consider, and take possible action to approve estimate for engineering to the water pumps to grind up solids.**
 Motion by Everett to approve estimate for engineering for the water pumps to grind up solids. Second by Branch.
 Branch- Yes Everett- Yes Miller- Yes Smiley- Absent Johnson- Yes **Motion Carried**
11. **Discuss, consider, and take possible action to approve estimate for smart water meters.**
 Motion by Miller to approve the lowest estimate for Smart Water Meters. Second by Everett.
 Branch- Yes Everett- Yes Miller- Yes Smiley- Absent Johnson- Yes **Motion Carried**
13. **Discuss, consider, and take possible action to approve an estimate on a pump grinder for sewage.**
No Action
14. **Discuss, consider, and take possible action to approve manhole extension, 4ft diameter manhole walls and mobilization.**
 Look into DEQ requirements.
No Action
15. **Receive treasure report for 2021-22 Fiscal Year PWA financials.**
 Yolonda stated they have financials in every packet and if anyone has questions, they need to come in and ask.
No Action
16. **Discuss and take action consideration and possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried or hourly public officer or employee under the provisions of 25 O.S. §307.B.1, (Rodney Whaley).**
 Motion by Branch to enter Executive Session. Second by Miller.
 Branch- Yes Everett- Yes Miller- Yes Smiley- Absent Johnson- Yes **Motion Carried**

Reconvene regular session

Motion by Branch to reconvene into regular session. Second by Everett.
 Branch-YES Everett- YES Miller-YES Smiley-Absent Johnson-YES

Motion Carried

16. Motion by Branch to make Rodney Whaley a salaried employee with a salary set as discussed in executive session. Second by Everett.

Branch-YES Everett- YES Miller-YES Smiley-Absent Johnson-YES

Motion carried

Board Comments - None

Attorney Report - None

Recess or Adjourn: Motion by Branch. Second by Everett.

Branch- YES Everett- YES Miller-YES Smiley- Absent Johnson- YES

Motion Carried.

Meeting adjourned at 6:41 PM



Town Clerk



Date

Mayor

Date