

**Minutes of the Special Session  
Medicine Park Board of Trustees**

**Tuesday, June 28th, 2022**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Special Session of the **Medicine Park Board of Trustees** was called to order at 6:00 p.m. by Jack Smiley

**Members Present:** Chad Everett, Jack Smiley, Brent Miller  
**Members Absent:** John Branch, Roger Johnson  
**Town Attorney:** Jordan Cabelka,

**1. Discuss and consider business permit policies and vendor permits.**

Smiley stated he would like to do away with annual business permits. He would like for businesses to get a permit and inspection prior to opening to make sure everything is compliant. Smiley read off the definition of Itinerant occupation according to the Town of Medicine Park ordinances Chapter 10, section 53 and stated to the attorney that the ordinance needs to be updated. David McCoy stated he feels like every business in town should have a public restroom for their customers to use. The board also discussed updating the town fee schedule at a later date. The board members agreed that vendors should not be allowed to set up on town owned property with the exception of festivals and town events.

The board took a short recess from 6:40pm to 6:45pm.

It was discussed that businesses in town get an off-premises permit to set up a tent or truck in Medicine Park as an extension of the business they own. Local vendor permits and non-local vendor permits were also discussed between the board and citizens. Preston Pumphrey stated that in his opinion the town should not have a local and non-local vendor permit, but just do one vendor permit maybe separating food and non-food vendors. The board then discussed having an annual vendor permit fee that would exclude festivals and town events. Smiley stated the board will discuss business and vendor permits more at the next BOT meeting.

**Board Comments:** None

**Attorney Report:** None

**Adjourn:**

Adjourn at 7:18 PM

Town Clerk

Katee McRahn

Date

7-1-22

Mayor

Date