

Town of Medicine Park, Oklahoma

Independent Accountant's Report
On Compiled Financial Statements and Schedules
On Applying Agreed-Upon Procedures

Year Ended June 30, 2021 and December 31, 2020





Independent Accountant's Report

To the Specified Users of the Report:

Town Council, Town of Medicine Park, Oklahoma
Trustees of the Medicine Park Public Works Authority Medicine Park, Oklahoma
Trustees of the Medicine Park Economic Development Authority Medicine Park, Oklahoma
Oklahoma Office of State Auditor and Inspector Oklahoma City, Oklahoma

Report On Compiled Financial Statements and Schedules

Management is responsible for the accompanying financial statements and schedules of the Town of Medicine Park, Medicine Park Public Works Authority Medicine Park, Oklahoma (Town of Medicine Park and Component Units) which comprise a Summary of Changes in Fund Balances- Modified Cash Basis as of the year ended June 30, 2021, and Medicine Park Economic Development Authority, Medicine Park, Oklahoma as of the year ended December 31, 2020 and the related Budgetary Comparison Schedule- Modified Cash Basis-General Fund, , Budgetary Comparison Schedule- Modified Cash Basis-Fire Fund, Budgetary Comparison Schedule- Modified Cash Basis-Rainy Day Fund, Statement of Revenues, Expenses and Changes in Fund Balance-Modified Cash Basis-Medicine Park Public Works Authority and Schedule of Grant Activity-Modified Cash Basis for the year ended June 30, 2021 and Statement of Revenues, Expenses and Changes in Fund Balance-Modified Cash Basis-Medicine Park Economic Development Authority for the year ended December 31, 2020 in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the accompanying financial statements and schedules nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements or schedules.

The financial statements and schedules have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes, that demonstrates compliance with the modified cash basis and budget laws of the State of Oklahoma which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements and schedules prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and schedules, they might influence the user's conclusions about the Town's assets, liabilities, equity, revenues, and expenses. Accordingly, these financial statements and schedules are not designed for those who are not informed about such matters.

Report On Applying Agreed-upon Procedures

We have performed the procedures enumerated below, which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist Town of Medicine Park and Component Units in meeting its financial accountability requirements as prescribed by Oklahoma Statutes §11-17.105-.107 and §60-180.1-.3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2021 and December 31, 2020, as applicable. Management of the Town of Medicine Park and Component Units is responsible for the Town's and Authorities' financial accountability and compliance with those legal and contractual requirements. Town of Medicine Park and Component Units has agreed to and acknowledged that the procedures performed are appropriate for the intended purpose of financial accountability and compliance with legal and contractual requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Procedures and Findings

As to the Town of Medicine Park as of and for the fiscal year ended June 30, 2021:

1. **Procedures Performed:** From the Town's trial balances, we compiled a schedule of changes in fund balances for each fund (see accompanying Exhibit 1) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

2. **Procedures Performed:** From the Town's trial balances, we compiled a budget and actual financial schedule for the General Fund and any other significant funds (any fund whose revenues, expenditures or ending fund balance exceeds 10% of the Town's total revenues, expenditures or fund balances) listing separately each federal fund, if any (see accompanying Exhibit(s) 2-5) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: No exceptions were found as a result of applying the procedure.

3. **Procedures Performed:** We agreed the Town's bank account balances to bank statements, and traced the timely clearance of reconciling items that exceed \$500 to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No exceptions were found as a result of applying the procedure.

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No exceptions were found as a result of applying the procedure.

5. **Procedures Performed:** We compared use of-restricted revenues and resources that exceed \$500 to their restrictions to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

7. **Procedures Performed:** We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: Town had no contractual or debt service requirements. This procedure does not apply.

As to the **Medicine Park Public Works Authority**, as of and for the fiscal year ended June 30, 2021:

1. **Procedures Performed:** From the Authority's trial balances, we compiled a schedule of revenues, expenditures and changes in fund balances for each fund (see accompanying Exhibit 6) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instance of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

2. **Procedures Performed:** We agreed the Authority's bank account balances to bank statements and traced the timely clearance of reconciling items that exceed \$500 to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No exceptions were found as a result of applying the procedure.

3. **Procedures Performed:** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No exceptions were found as a result of applying the procedure.

4. **Procedures Performed:** We compared the Authority's use of restricted revenues and resources that exceed \$500 to their restrictions to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

5. **Procedures Performed:** We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

6. **Procedures Performed:** We compared the Authority’s account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: Authority had no contractual or debt service requirements. This procedure does not apply.

As to the **Medicine Park Economic Development Authority**, as of and for the fiscal year ended December 31, 2020:

1. **Procedures Performed:** From the Authority’s trial balances, we compiled a schedule of revenues, expenditures and changes in fund balances for each fund (see accompanying Exhibit 7) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instance of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

2. **Procedures Performed:** We agreed the Authority’s bank account balances to bank statements and traced the timely clearance of reconciling items that exceed \$500 to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No exceptions were found as a result of applying the procedure.

3. **Procedures Performed:** We compared the Authority’s uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No exceptions were found as a result of applying the procedure.

4. **Procedures Performed:** We compared the Authority’s use of restricted revenues and resources that exceed \$500 to their restrictions to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

5. **Procedures Performed:** We compared the accounting for the Authority’s activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No exceptions were found as a result of applying the procedure.

6. **Procedures Performed:** We compared the Authority’s account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: Authority had no contractual or debt service requirements. This procedure does not apply.

As to the **Town of Medicine Park, Medicine Park Public Works Authority** grant programs, as of and for the fiscal year ended June 30, 2021: **and Medicine Park Economic Development Authority** grant programs, as of and for the fiscal year ended December 31, 2020:

1. **Procedures Performed:** From the Town and Authorities' trial balances, we compiled a schedule of grant activity for each grant/contract (see accompanying Exhibit 8) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement.

Findings: No exceptions were found as a result of applying the procedure.

We were engaged by Town of Medicine Park and Component Units to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial information and compliance. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Town of Medicine Park and Component Units and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

Mary E Johnson & Associates PLLC

Ardmore, Oklahoma

February 1, 2022

Town of Medicine Park, Oklahoma
Medicine Park Public Works Authority
Medicine Park Economic Development Authority
Summary of Changes in Fund Balances – Modified Cash Basis
For the Year Ended
(Unaudited)

June 30, 2021

| | | <u>Beginning of Year Fund Balance</u> | <u>Current Year Receipts</u> | <u>Current Year Disbursements</u> | <u>End of Year Fund Balances</u> |
|----------------------|--------------------------------------|---|----------------------------------|---------------------------------------|--|
| TOWN: | General Fund | \$ 440,344 | 885,312 | \$ (969,322) | \$ 356,334 |
| | Court Bond | 5 | 2 | - | 7 |
| | Penalty & Assessment | 379 | 6,407 | (6,208) | 578 |
| | Fire | 68,308 | 29,516 | (94,617) | 3,207 |
| | Streets & Alleys | 6,281 | 185,611 | (33,563) | 158,329 |
| | Planning & Preservation | 61,908 | 24,071 | (7,565) | 78,414 |
| | Parks & Rec | 9,532 | 5,753 | (200) | 15,085 |
| | Rainy Day | 102,069 | 42,753 | - | 144,822 |
| | Winter Storm | 0 | 20,641 | (20,641) | - |
| | Town Subtotal | <u>688,826</u> | <u>1,200,066</u> | <u>(1,132,116)</u> | <u>756,776</u> |
| Public Trust: | Medicine Park Public Works Authority | <u>\$ 182,077</u> | <u>\$ 601,134</u> | <u>\$ (534,133)</u> | <u>\$ 249,078</u> |

December 31, 2020

| | | | | |
|--|--------------------------|----------------------------|------------------------------|----------------------------|
| Medicine Park Economic Development Authority | <u>100,334</u> | <u>192,333</u> | <u>(194,024)</u> | <u>98,643</u> |
| Overall Totals , All Year Ends | <u><u>\$ 971,237</u></u> | <u><u>\$ 1,993,533</u></u> | <u><u>\$ (1,860,273)</u></u> | <u><u>\$ 1,104,497</u></u> |

Town of Medicine Park, Oklahoma
 Budgetary Comparison Schedule-Cash Basis
 General Fund
 For the Year Ended June 30, 2021
 (Unaudited)

| | <u>Budgeted Amounts</u> | | <u>Actual Amounts</u> | <u>Variance with Final Budget</u> |
|--|-------------------------|------------------|---------------------------|---------------------------------------|
| | <u>Original</u> | <u>Final</u> | | |
| Beginning Budgetary Fund Balances | 405,984 | 365,386 | 440,344 | 74,958 |
| Resources (Inflows) | | | | |
| Taxes | 294,356 | 465,700 | 730,744 | 265,044 |
| Fines | 28,000 | 47,945 | 36,044 | (11,901) |
| Miscellaneous Income | 3,500 | 80,745 | 88,229 | 7,484 |
| Leases and Rentals | 11,803 | 16,384 | 19,070 | 2,686 |
| Licenses and Permits | 5,500 | 9,000 | 10,776 | 1,776 |
| Donations | - | - | - | - |
| Total Inflows | <u>343,159</u> | <u>619,774</u> | <u>885,313</u> | <u>265,539</u> |
| Amounts Available for Appropriation | <u>749,143</u> | <u>985,160</u> | <u>1,325,657</u> | <u>340,497</u> |
| Charges to Appropriations (Outflows): | | | | |
| General Government | | | | |
| Personal Services | 126,100 | 126,100 | 82,636 | 43,464 |
| Maintenance and Operations | 340,775 | 381,890 | 345,993 | 35,897 |
| Capital Outlay | 30,000 | 40,000 | 7,732 | 32,268 |
| Event Center | | | | |
| Personal Services | 9,000 | 18,125 | 16,051 | 2,074 |
| Maintenance and Operations | 10,825 | 7,000 | 5,980 | 1,020 |
| Capital Outlay | 6,000 | 5,000 | - | 5,000 |
| Police | | | | |
| Personal Services | 116,553 | 132,000 | 131,598 | 402 |
| Maintenance and Operations | 25,495 | 34,000 | 32,187 | 1,813 |
| Capital Outlay | 13,200 | 23,126 | 23,046 | 80 |
| Total Charges to Appropriations | <u>677,948</u> | <u>767,241</u> | <u>645,223</u> | <u>122,018</u> |
| Excess (Deficit) of Inflows over Outflows before other Financing Sources (Uses) | <u>71,195</u> | <u>217,919</u> | <u>680,434</u> | <u>462,515</u> |
| Other Financing Sources (Uses) | | | | |
| Transfers In | 182 | 182 | - | (182) |
| Transfers Out | (61,945) | (196,909) | (324,100) | (127,191) |
| Total Transfers | <u>(61,763)</u> | <u>(196,727)</u> | <u>(324,100)</u> | <u>(127,373)</u> |
| Ending Budgetary Fund Balance | <u>\$ 9,432</u> | <u>\$ 21,192</u> | <u>\$ 356,334</u> | <u>\$ 335,142</u> |

Town of Medicine Park, Oklahoma
 Budgetary Comparison Schedule-Cash Basis
 Planning and Preservation Fund
 For the Year Ended June 30, 2021
 (Unaudited)

| | <u>Budgeted Amounts</u> | | <u>Actual Amounts</u> | <u>Variance with Final Budget</u> |
|--|-------------------------|---------------|---------------------------|---------------------------------------|
| | <u>Original</u> | <u>Final</u> | | |
| Beginning Budgetary Fund Balances | 56,000 | 56,000 | \$ 61,908 | \$ 5,908 |
| Resources (Inflows) | | | | |
| Taxes | 17,000 | 17,000 | 24,000 | 7,000 |
| Miscellaneous Income | - | - | 71 | 71 |
| Total Inflows | <u>17,000</u> | <u>17,000</u> | <u>24,071</u> | <u>7,071</u> |
| Amounts Available for Appropriation | <u>73,000</u> | <u>73,000</u> | <u>85,979</u> | <u>12,979</u> |
| Charges to Appropriations (Outflows): | | | | |
| Personal Services | 7,200 | 7,200 | - | 7,200 |
| Maintenance and Operations | 23,200 | 23,200 | 7,565 | 15,635 |
| Capital Outlay | 42,000 | 42,000 | - | 42,000 |
| Total Charges to Appropriations | <u>72,400</u> | <u>72,400</u> | <u>7,565</u> | <u>64,835</u> |
| Excess (Deficit) of Inflows over Outflows before other Financing Sources (Uses) | <u>600</u> | <u>600</u> | <u>78,414</u> | <u>77,814</u> |
| Other Financing Sources (Uses) | | | | |
| Transfers In | - | - | - | - |
| Transfers Out | - | - | - | - |
| Total Transfers | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Ending Budgetary Fund Balance | <u>\$ 600</u> | <u>\$ 600</u> | <u>\$ 78,414</u> | <u>\$ 77,814</u> |

Town of Medicine Park, Oklahoma
 Budgetary Comparison Schedule-Cash Basis
 Streets and Alley Fund
 For the Year Ended June 30, 2021
 (Unaudited)

| | <u>Budgeted Amounts</u> | | <u>Actual Amounts</u> | <u>Variance with Final Budget</u> |
|--|-------------------------|-----------------|---------------------------|---------------------------------------|
| | <u>Original</u> | <u>Final</u> | | |
| Beginning Budgetary Fund Balances | 5,000 | 5,000 | 6,281 | \$ 1,281 |
| Resources (Inflows) | | | | |
| Taxes | 2,730 | 2,730 | 4,087 | 1,357 |
| Grants | 138,738 | 138,738 | 133,524 | (5,214) |
| Total Inflows | <u>141,468</u> | <u>141,468</u> | <u>137,611</u> | <u>(3,857)</u> |
| Amounts Available for Appropriation | <u>146,468</u> | <u>146,468</u> | <u>143,892</u> | <u>(2,576)</u> |
| Charges to Appropriations (Outflows): | | | | |
| Personal Services | | | - | - |
| Maintenance and Operations | 7,463 | 7,463 | 9,275 | (1,812) |
| Capital Outlay | 156,935 | 156,935 | 24,288 | 132,647 |
| Total Charges to Appropriations | <u>164,398</u> | <u>164,398</u> | <u>33,563</u> | <u>130,835</u> |
| Excess (Deficit) of Inflows over Outflows before other Financing Sources (Uses) | <u>(17,930)</u> | <u>(17,930)</u> | <u>110,329</u> | <u>128,259</u> |
| Other Financing Sources (Uses) | | | | |
| Transfers In | 23,000 | 23,000 | 48,000 | 25,000 |
| Transfers Out | - | - | - | - |
| Total Transfers | <u>23,000</u> | <u>23,000</u> | <u>48,000</u> | <u>25,000</u> |
| Ending Budgetary Fund Balance | <u>\$ 5,070</u> | <u>\$ 5,070</u> | <u>\$ 158,329</u> | <u>\$ 153,259</u> |

Town of Medicine Park, Oklahoma
 Budgetary Comparison Schedule-Cash Basis
 Rainy Day Fund
 For the Year Ended June 30, 2021
 (Unaudited)

| | <u>Budgeted Amounts</u> | | <u>Actual Amounts</u> | <u>Variance with Final Budget</u> |
|--|-------------------------|-------------------|---------------------------|---------------------------------------|
| | <u>Original</u> | <u>Final</u> | | |
| Beginning Budgetary Fund Balances | \$ 101,500 | \$ 101,500 | \$ 102,069 | \$ 569 |
| Resources (Inflows) | | | | |
| Grants | - | - | - | - |
| Donations | - | - | - | - |
| Total Inflows | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Amounts Available for Appropriation | <u>101,500</u> | <u>101,500</u> | <u>102,069</u> | <u>569</u> |
| Charges to Appropriations (Outflows): | | | | |
| Personal Services | - | - | - | - |
| Maintenance and Operations | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Total Charges to Appropriations | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Excess (Deficit) of Inflows over Outflows before other Financing Sources (Uses) | <u>101,500</u> | <u>101,500</u> | <u>102,069</u> | <u>569</u> |
| Other Financing Sources (Uses) | | | | |
| Transfers In | 2,445 | 2,445 | 42,753 | 40,308 |
| Transfers Out | - | - | - | - |
| Total Transfers | <u>\$ 2,445</u> | <u>\$ 2,445</u> | <u>\$ 42,753</u> | <u>\$ 40,308</u> |
| Ending Budgetary Fund Balance | <u>\$ 103,945</u> | <u>\$ 103,945</u> | <u>\$ 144,822</u> | <u>\$ 40,877</u> |

Town of Medicine Park, Oklahoma
Statement of Revenues, Expenses, and Changes in Fund Balance-Cash Basis
Medicine Park Public Works Authority
For the Year Ended June 30, 2021
(Unaudited)

| | |
|---|------------------------------|
| Operating Revenue: | |
| Utility Revenue | 441,085 |
| Grants | 20,493 |
| Fees and Fines | 6,478 |
| Miscellaneous Income | 236 |
| | <u>468,292</u> |
| Operating Expenses: | |
| Personal Services | 136,634 |
| Maintenance and Operations | 325,434 |
| Capital Outlay | 65,921 |
| | <u>527,989</u> |
| Operating Loss | <u>(59,697)</u> |
| Sales tax from Town | 55 |
| Interest Income | <u>52</u> |
| Total Non-Operating Revenues (Expenses) | <u>107</u> |
| Net Income (Loss) Before Transfers | <u>(59,590)</u> |
| Operating Transfers In | 132,735 |
| Operating Transfers Out | <u>(6,144)</u> |
| Changes in Fund Balance | 67,001 |
| Total Fund Balance - Beginning | <u>182,077</u> |
| Total Fund Balance - Ending | <u><u>\$ 249,078</u></u> |

Town of Medicine Park, Oklahoma
Statement of Revenues, Expenses, and Changes in Fund Balance-Cash Basis
Medicine Park Economic Development Authority
For the Year Ended December 31, 2020
(Unaudited)

| | |
|---|-------------------------|
| Operating Revenue: | |
| Bath Lake Income | 72,410 |
| Donations | 18,051 |
| Miscellaneous Income | 49,381 |
| Total Operating Revenue | <u>139,842</u> |
| Operating Expenses: | |
| Event Costs | 58,174 |
| Bath Lake Expenses | 51,415 |
| Operations | 84,435 |
| Total Operating Expenses | <u>194,024</u> |
| Operating Loss | <u>(54,182)</u> |
| Non-Operating Revenues (Expenses): | |
| Sales Tax from Town | 52,491 |
| Total Non-Operating Revenues (Expenses) | <u>52,491</u> |
| Net Income (Loss) Before Transfers | (1,691) |
| Operating Transfers In | <u>-</u> |
| Operating Transfers Out | <u>-</u> |
| Changes in Fund Balance | (1,691) |
| Total Fund Balance - Beginning | <u>100,334</u> |
| Total Fund Balance - Ending | <u><u>\$ 98,643</u></u> |

Town of Medicine Park, Oklahoma
Medicine Park Public Works Authority

Schedule of Grant Activity – Cash Basis
For the Year Ended June 30, 2021
(Unaudited)

| Town: | Award Amount | Beg. of year Unexpended Grant Funds | Current Year Receipts | Current Year Disbursements | End of year Unexpended Grant Funds |
|----------------------------------|-----------------|---|-----------------------------|-------------------------------|--|
| Department of Agriculture | | | | | |
| Fire Operations Grant - FY20 | \$ 4,826 | \$ - | \$ 4,826 | \$ 4,826 | \$ - |
| CCIDA | | | | | |
| Health Grant - FY19 | \$ 225,000 | \$ 225,000 | \$ - | \$ 225,000 | \$ - |
| Health Grant - FY19 | \$ 75,000 | \$ 75,000 | \$ - | \$ 75,000 | \$ - |
| REAP 2021 | \$ 22,328 | \$ - | \$ 20,493 | \$ 20,493 | \$ - |
| CDBG | \$ 138,739 | \$ - | \$ 133,974 | \$ 133,974 | \$ - |
| OWRB Emergency Grant | \$ 23,453 | \$ - | \$ - | \$ 24,819 | \$ (24,819) |
| CARE Act | \$ - | \$ - | \$ 38,840 | \$ 38,840 | \$ - |
| Cotton Electric Playground Grant | \$ 5,000 | \$ - | \$ 5,000 | | \$ 5,000 |