

MEETING NOTICE AND AGENDA
TOWN OF MEDICINE PARK
BOARD OF TRUSTEES

Medicine Park Town Hall | 154 East Lake Drive, Medicine Park, OK 73557
Members: Mayor Roger Johnson, Assistant Mayor John Branch, Trustee Chad Everett,
Trustee Brent Miller and Trustee Jack Smiley

Regular Session Special Session Reconvened Session Emergency Session

December 16, 2021,
Immediately following the Public Works Regular Session

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. **CITIZEN'S
COMMENTS.**

Any citizen having business not appearing on the agenda to present to the Board of Trustees (BOT) may come forward at this time. The BOT does not participate in discussion during this agenda item. (Mayor)

2. **CONSENT AGENDA.** (Commission)

- a. Approve minutes from November 18, 2021, Regular Session.
- b. Approve minutes from December 2, 2021, Special Session.
- c. Approve November financials reports.
- d. Approve claims/encumbrances.
- e. Receive Court Report.
- f. Acknowledge Fire Department Report.
- g. Acknowledge Police Department Report.
- h. Committee/Authority/Commission Reports.
 - (1) Medicine Park Economic Development Authority.
 - (2) Planning and Preservation Commission.
 - (3) Strategic Planning Committee.
 - (4) Event Center - Shirley Bridgers

3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary.
(Board)

4. Discuss and take possible action on fees for record requests and update town fee schedule.
(Johnson)

5. Discuss and take action to appoint Candy Hanza as a new MPEDA board member. (Board)

6. Discuss and take action to remove Charles Callich as signer on all bank accounts of the Town of Medicine Park and PWA and add Jack Smiley for the following accounts: Court bond, Town General Fund, Police Department, Fire Department, Streets and Alleys, Planning and Preservation, Medicine Park Public Works Authority, Medicine Park Public Works Authority Utility Deposit, and OWRB Emergency Grant account. (Board)
7. Discuss and take action on the Bureau of Indian Affairs Branch of Wildland Fire Management Agreement (mutual aid agreement) with the MPVFD. (Everett)
8. Discuss and take possible action on complaint from Janis Holmes about the Fire Department. (Everett)
9. Discuss and take action to grant Cotton Electric permission to install power poles on Merry Circle per Ordinance Sec. 40-3. (Johnson)
10. Discuss and take action on Ordinance No. 20211216 by modifying paragraph (D), review by Preservation Commission, Article II specific business, Chapter 10-31 – Short term rental businesses. (Board)
11. Discuss and take action on Ordinance No. 20211216-A by repealing chapter 26, Manufactured, Mobile and Modular Housing, and adding new Chapter 26, Manufactured and Modular Housing. (Board)
12. Discuss and take action on Ordinance No. 20211216-C by changing paragraph (D), changing “the vote of four-fifths of all the members of the Town Board of Trustees” to “the majority of all of the members of the Town Board of Trustees” and by changing paragraph “b” removing “the PPC shall consider any rezoning or amendment application at a public meeting prior to making and submitting recommendations only to the Town Board of Trustees. Notice of consideration of such application shall be by newspaper publication, at least 15 days prior to the meeting of the PPC” and by changing paragraph (C) changing the word “mailed” in the last sentence of the paragraph to “certified”. Section 48-170 – Rezoning and Zoning Amendment Application Review. (Board)
13. Discuss and take possible action to approve the governing body handbook. (Board)
14. Discuss and take action on Resolution No. 20211216, a resolution authorizing participation in the OMAG recognition program. (Board)
15. Receive OMAG Governing Board training from Bill Tackett of OMAG. (Board)
16. Discuss and take possible action to split costs with the other town boards for Strategic Planning expenses. Costs are for a writer for a comprehensive plan, office supplies and mailing. (Johnson)

17. Discuss and take possible action on ordinance for commercial golf cart registration. (Johnson)

18. Discuss and take action on updated golf cart registration form. (Johnson)

Board Comments

Attorney Report

Recess or Adjourn:

Rebecca Cody
Town Clerk

12-14-21 @ 4:45 pm
Date/Time