

MEETING NOTICE & AGENDA

TOWN OF MEDICINE PARK

PLANNING & PRESERVATION COMMISSION

EVENT CENTER | 19001 ST HWY 49, Medicine Park, OK 73557

Commissioners: Brandon New, Rodney Whaley, Gene Mashburn, Travis Craig and Roger Holder.

Ex-officio: Mayor Roger Johnson

Regular Session Special Session Reconvened Session Emergency Session

Thursday, October 7, 2021, at 6:00 p.m.

CALL MEETING TO ORDER.


ROLL CALL.

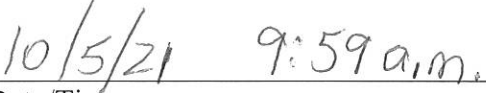
1. CITIZENS' COMMENTS. (Chair)
2. CONSENT AGENDA. (Commission)
 - a. Approve minutes for the August 5, 2021, Regular Session.
 - b. Approve minutes for the August 13, 2021, Special Session
 - c. Approve Financial Report for August 2021.
 - d. Approve **claims/encumbrances** for August 2021.
 - e. Receive invoice from **CODE ENFORCEMENT OFFICER** for August 2021.
 - f. Approve minutes for the **September 2, 2021, Regular Session.**
 - g. Approve **Financial Reports.**
 - h. Approve **claims/encumbrances** for September 2021.
 - i. Receive invoice from **Code Enforcement Officer** for Sept. 2021
3. Discuss and take action for any item(s) removed from the Consent Agenda, if necessary. (Board)
4. Update on **Project List Fiscal Year 2021-2022.** (Commission).
 - a. Town Comprehensive Plan – 3-year, 5-year, 10-year- Town Accessibility issues (i.e., handicap. Healthy community options. Development/expansion of pedestrian and biking trails).
 - b. Town of Medicine Park Zoning Map. (Holder)
 - c. Repair retaining wall at East Lake and Upper East Lake. (New)
 - d. Repair to Gondola Dam. (New)
 - e. Alternative electrical solutions. (Boothe)
 - f. Rezoning effort. (Holder)
 - g. Easement map and identify survey pens. (Holder)
5. Discuss and take action to approve updated Contractor Permit Application form.
6. Discuss and take action to approve updated Contractor Permit form.

7. Discuss and take action to approve updated Short Term Rental Application form and rental limits.
8. Discuss and take action to approve updated Business Permit Application form.
9. Review **Building Permit Tracking** Form; take any necessary action. (Commission).
 - a. Residential New Build/ 2 Big Rock Pointe / Bryan and Stacy Wehmeyer, Owner / Mike Hibbetts, Contractor / **Requesting an Extension.**
 - b. Residential New Build /50 Big Rock/Brent Byrd, Owner/Mike Hibbetts, Contractor/**COMPLETED.**
 - c. Commercial New Build/ Harley Shop new build permit has been issued.
10. Discuss and take action on new **Building/Remodel Permit(s)**: (Commission)
 - a. Small greenhouse/ 106 Granite Ridge Circle / Jean Schucker applicant
 - b. Remodel/ 53 East Lake Dr./ Casey Foster & Tyler Burns / Stay 580 (HVAC)
11. Discuss and take action to approve **Change of Zoning Application** in accordance with Code of Ordinance Section 48-170, submitted by Nancy Washburn for:
 - a. Section Seventeen, Township Three North, Range Twelve West; Beginning at the OLD MEDICINE PARK GATE North along the East line of Medicine Park 318', thence East 264', thence South 368', thence Southwest 68', thence North 67', thence West 210', to the point beginning, Comanche County, OK
 - b. Lots 14 through 21, Block 44
 - c. Lots 1 and 2, Block 26
 - d. Lot 9, Block 31
 - e. Lots 1 and 2 and 3, Block 32
 - f. Lot 5, Block 52
 - g. Lot 1, Block A
12. Discuss and take action to approve date of **Public Hearing for Change of Zoning Application** from residential to commercial, submitted by Nancy Washburn, approved by PPC on July 1, 2021; and Board of Trustees (BOT) on July 15, 2021.
13. Discuss and take action to approve date of **Public Hearing for Change of Zoning Application** from residential to commercial, submitted by Shirley Bridgers, for Block 16, Lots 7 and 8; specifically located at 98 Water Street, corner of East Lake and Water Street.
14. Discuss and take action to approve date of **Public Hearing for Change of Zoning Application** from residential to commercial, submitted by Roger Holder, for Block 13, Lots 13 and 14; specifically located at 62 East Elm Street.
15. Discuss and take action to approve **Business Permit Application(s)**: (Commission).
 - a. 218 East Lake Drive #3/ Jean Schucker / Tiny Red Door Gallery
 - b. 243 East Lake Drive / Kyle Brierton / Cart in the Park
 - c. 172 E Lake Drive, Cabin 2 / Jennifer Crow / Boss Beauty Hair and Nail Salon
 - d. 142 E Lake Drive / Sarah Wright / Rock Shop Vintage (second location)

16. Discuss and take action to approve **Short Term Rental License Application(s)**
(Commission)
 - a. 215 East Lake Drive / Capps Real Estate / Cappstone Cottage
17. Discuss and take action to review the draft for temporary occupancy permit requirements and create a temporary permit form. (Mashburn)
18. Discuss and take possible action regarding commercial golf cart rental, forms and fees.
19. Discuss and take action to assist the Strategic Planning Task Force with operating costs. Costs will be for a writer for a comprehensive plan, survey mailing costs, and supplies.
20. Discuss and take action to review Ordinance Sec. 8-65. - Exterior building surface to be approved prior to permit issuance. (Mashburn)
21. Discuss and take action to accept Gene Mashburn's resignation from PPC. (Mashburn)

BOARD COMMENTS
RECESS OR ADJOURN


Town Clerk


Date/Time