

Minutes of Regular Session
Planning and Preservation Commission
September 2, 2021

In accordance with the "**Oklahoma Open Meeting Act**" the REGULAR SESSION of the **PLANNING AND PRESERVATION COMMISSION** was called to order at 6:08 pm by Travis Craig at the Event Center.

Members Present: Gene Mashburn, Travis Craig, Roger Holder, Rodney Whaley

Members Absent: Brandon New

Ex Officio: Mayor Roger Johnson

1. **Citizen Comments.** None

2. **CONSENT AGENDA.**

- a. Approve minutes for the August 5, 2021, Regular Session.
- b. Approve minutes for the August 13, 2021 Special Session.
- c. Approve **Financial Report.**
- d. Approve **claims/encumbrances** for August 2021
- e. Receive invoice from **CODE ENFORCEMENT OFFICER** for August 2021.

NO ACTION

3. **Discuss and Take action for any item(s) removed from the Consent Agenda, if necessary.**

Mashburn stated that he thought the fence at 140 East Lake Breakfast Burrito was going to be permanent, but it looks temporary. Steven Adams added the fence is temporary and would be permanent. Deputy town clerk reminded board member that there could not be a discussion on what will happen but just to make a motion to amend the minutes. Motion by Mashburn to amend the August 5th minutes, item #8 to reflect that he "stated that there would be a permanent looking fence" in the discussion. Second by Craig.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION FAILED DUE TO ITEM NOT PROPERLY REMOVED FROM CONSENT AGENDA

4. **Discuss and Take Action on Project List Fiscal Year 2021-2022.** (Commission)

- a. Town Comprehensive Plan- 3 year, 5-year, 10-year-Town Accessibility issues (i.e., handicap. Healthy community option. Development/expansion of pedestrian and biking trails.
- b. Town of Medicine Park Zoning Map
- c. Repair retaining wall at East Lake and Upper East Lake.
- D. Repair to Gondola Dam.
- E. Alternative electrical solution.
- F. Rezoning effort.
- G. Easement map and identify survey pens.

Holder stated that we are looking for someone to help fix the retaining wall and asked if anyone had any suggestions for a contractor. David McCoy said that he could try to help with suggestions. Holder stated that we are still needing permission from the city of Lawton to fix the Dam. Craig stated that he will get with Jennifer Ellis on more information regarding the alternative electrical solution.

NO ACTION

5. Review Building Permit Tracking form; take any necessary action

- a. Residential New Build/ 2 Big Rock Pointe, Brian and Stacy Wehmeyer, Owner/ Mike HIBBITTS Contractor/ Requesting an Extension.

Motion by Mashburn to approve building permit extension for Mike Hibbetts. Second by Craig.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION CARRIED

- b. Residential New Build /507 Big Rock/ Brent Byrd, Owner/ Mike Hibbitts, Contractor. COMPLETED.

Motion by Craig to approve it a completed status get an occupancy permit.

Motion by Craig Second by Holder.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION CARRIED

- c. Commercial New Build/ Harley Shop new build permit has been issued.

Motion by Craig to approve Residential New Build. Second by Holder.

NO ACTION

6. Discuss and take action on new BUILDING/Remodel Permit(s)

- a. Residential New Build/ 99 East Lake Dr./ Shirley Bridgers applicant.

Motion by Craig to approve new Residential build. Second by Holder.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION CARRIED

- b. Remodel/ 53 East Lake Dr./ Casey Foster & Tyler Burns/ Stay 580

Motion by Craig to approve remodel. Second by Holder.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION CARRIED

7. Discuss and take action to approve Residential Building Permit Application(s)

- a. 402 Big Rock/ Lawana John/ Bungalow on Big Rock.

Motion by Craig to approve pending their tax ID. Seconded by Mashburn.

New-Absent Craig-YES Mashburn-YES Holder-YES Whaley-YES

MOTION CARRIED

8. Discuss and take action to approve Commercial Building Permit Application(s):

Commercial New Build/ 99 east Lake Dr/ Shirley Bridgers

NO ACTION

9. Discuss and take action to review the draft for temporary occupancy permit requirements and create a temporary permit form.

NO ACTION

DISCUSSION

Travis Craig stated that he would like golf carts for commercial rental discussed at next meeting, with plan and form for business permits and paying for golf carts for commercial use.

Roger Holder stated that golf carts need to be regulated.

BOARD COMMENTS

Recess or adjourn

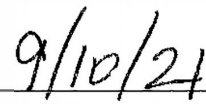
Motion by Craig to adjourn. Second by Holder.

Brandon New-Absent Travis Craig-YES Gene Mashburn-YES Roger Holder-YES Rodney Whaley-YES

Meeting adjourned at 7:18 pm



DEPUTY TOWN CLERK



DATE

CHAIRPERSON

DATE