

**Minutes of the Regular Session
Medicine Park Public Works Authority
Thursday, September 16, 2021**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Public Works Authority** was called to order at 6:00 p.m. by Mayor Roger Johnson.

Members Present: John Branch, Chad Everett, Brent Miller, and Dr. Roger Johnson
Members Absent: Charles Callich
Town Attorney: Jordan Cabelka

1. **CITIZENS' COMMENTS.** None
2. **CONSENT AGENDA.**

- a. Discuss and take action to approve minutes from August 19, 2021, Regular Session.
- b. Discuss and take action to approve financial reports.
- c. Discuss and take action to approve claims/encumbrances for July/June 2021.
- d. Receive MCSA report from Mayor Roger Johnson.
- e. Receive PWA monthly report from PWA Clerk.
- f. Receive PWA monthly report from PWA Supervisor.

Motion by Miller to approve the consent agenda. Second by Everett.

Branch–YES Everett–YES Callich–Absent Miller–YES Johnson–YES

Motion Carried.

3. **Discuss and take action to adjust the utility bill for Samantha Riley, 89 Aint A Alley due to a faulty meter. Possible adjustment will be by averaging the last three months bills. (Callich)**

PWA Supervisor, Steven Adams, confirmed that the meter was not working properly, and it was causing the meter to spin uncontrollably.

Motion by Branch to adjust the utility bill for Samantha Riley by using an average of her past 3 months bills. Second by Miller.

Branch–YES Everett–YES Callich–Absent Miller–YES Johnson–YES

Motion Carried.

4. **Discuss and take action to allow authorize Town Treasure to apply for a ASCOG REAP grant to obtain new meters and authorize her to sign. (Callich)**

Branch said that he thought this had been approved already. Treasurer stated that the minutes only stated an approval to purchase the meters but a motion made in the last minutes did not reflect the grant application.

Motion by Branch to approve the Treasurer's application to apply for an ASCOG REAP grant and authorize Mayor to sign. Second by Everett.

Miller–YES Callich–Absent Everett–YES Branch–YES Johnson–YES

Motion Carried.

5. **Discuss and take action to approve the contract with Lawton Septic to service tank pump. The cost of the contract is \$350.00 and authorize Mayor to sign. (Authority)**

PWA Supervisor looked over the contract and said that this was a good price to pay for the maintenance that will be done on the pump.

Motion by Branch to approve the contract with Lawton Septic to service the tank pump and authorize mayor to sign. Second by Everett.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

Motion Carried.

Board Comments -

Attorney Report -

Recess or Adjourn: Motion by Branch to adjourn. Second by Everett.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

Motion Carried.

Meeting adjourned at 6:13 p.m.



Dep. Town Clerk

9/23/21

Date

Mayor

Date