

**Minutes of the Regular Session  
Medicine Park Board of Trustees  
Thursday, September 16, 2021**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Medicine Park Board of Trustees** was called to order at 6:14 p.m. by Mayor Roger Johnson.

**Members Present:** Dr. Roger Johnson, John Branch, Chad Everett, and Brent Miller  
**Members Absent:** Charles Callich  
**Town Attorney:** Jordan Cabelka

1. **CITIZEN'S COMMENTS.** None

2. **CONSENT AGENDA.**

- a. Approve minutes from August 19, 2021, Regular Session.
- b. Approve minutes from August 26, 2021, Special Session.
- c. Approve financials reports.
- d. Approve claims/encumbrances.
- e. Accept Court Report.
- f. Accept Fire Department Report.
- g. Accept Police Department Report.
- h. Accept Medicine Park Economic Development Authority Report.
- i. Accept Planning and Preservations Commission Report.
- j. Accept Strategic Planning Committee Report.
- k. Accept Medicine Park Event Center Report.

Motion by Branch to remove items B and J from the Consent Agenda and to approve all items on the consent agenda except for items B and J. Second by Everett.

Miller-YES Callich-YES Everett-YES Branch-YES Johnson-YES **Motion Carried.**

3. **Discuss and take possible action on any item(s) removed from the Consent Agenda, if necessary.**

Branch stated that he would like to put on record that he was never told about the special session held on August 26<sup>th</sup>.

Motion by Everett to approve item B on the Consent Agenda. Second by Miller

Miller-YES Callich-Absent Everett-YES Branch-ABSTAIN Johnson- **Motion Carried.**

YES

Item J

**No Action.**

4. **Discuss and take action to approve Resolution 20210916a To Execute Agreement Establishing the Oklahoma Municipal Management Services (OMMS) *Interlocal Agreement between the City of Harrah and the City of Mustang*, for the purposes and in consideration of the mutual covenants contained therein by adoption.**

Branch asked what this was because it was on the agenda at the last meeting. Treasurer said that she spoke with OMMS to clarify and they said if any of the staff or board ever wants to be considered to be on the OMMS board, that they would have to have this agreement in place.

Motion by Branch to approve Resolution 20210916a. Second by Everett.  
Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

**Motion Carried.**

5. **Discuss and take action to approve Ordinance No. 20210916b removing Paragraph C, Chapter 10, Section 10-1 Business Permits, allowing Town Clerk to approve Business Permits without prior Planning and Preservations Commission (PPC) approval and authorizing Mayor to sign. (Board)**  
Branch stated that he thought this was approved in the last meeting already. Treasurer stated that it was tables because the wrong resolution was presented.

Motion by Everett to approve Ordinance No. 20210916b as written. Second by Miller.  
Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

**Motion Carried.**

6. **Discuss and take action to approve Ordinance No. 20210916c removing Paragraph C, Chapter 10, Section 10-1 Business Permits, allowing Town Clerk to approve Business Permits without prior Planning and Preservations Commission (PPC) approval and authorizing Mayor to sign. (Board)**  
Treasurer stated that this item will have to be tabled since it is written incorrectly.

Motion by Branch to table. Second by Miller.  
Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

**Motion Carried.**

7. **Discuss and take possible action to recommend a member for the Board of Adjustments vacated by written resignation from Barbara Boguski. (Board)**

Motion by Branch to table. Second by Everett.  
Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

**Motion Carried.**

8. **Discuss and take action to pay employees sick leave for COVID related leave without affecting their personal sick leave and make effective January 1, 2021. (Johnson)**

Motion by Johnson to approve employees to be paid sick pay for COVID related leave without affecting their personal sick leave and make it effective January 1, 2021.

Miller-NO Callich-Absent Everett-YES Branch-NO Johnson-YES

**Motion Failed.**

9. **Discuss and take possible action to renew the Oklahoma Tax Commission, tax intercept form and authorize mayor to sign. (Board)**

Treasurer stated that all outstanding court cases were sent to the Oklahoma Tax Commission last year to intercept their state tax returns to pay outstanding fines. Judge Morris reiterated by saying that it is a very easy way to get owed fines and is a very easy process.

Motion by Miller to renew the Oklahoma Tax Commission tax intercept form and authorize mayor to sign.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

**Motion Carried.**

10. **Discuss and take possible action to place signage for no parking at Big Rock Point. (Johnson)**  
Johnson said that there has been some times where construction people are literally blocking people from entering or exiting that area. Miller stated that he would hate to say no parking at all. Chief Crawford stated that there have been some issues with the flow of traffic in that area.

Motion by Johnson to put a temporary sign up at Big Rock Point that says do not block driveway or entrance. Second by Branch

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES **Motion Carried.**

11. **Receive written complaint from Mr. Grover Fuqua and Mr. John McClain, 90 Water Street, Medicine Park, OK 73557. (Callich)**

Mr. John McClain stated that someone came in and improperly adjusted dirt so that it did not go into their property or front door. McClain said that it ended up coming into his property and washed out the driveway that he paid almost \$1,000.00 to put in. He is still having flood issues and they came in took care of some of the issues they previously had. He understands that it is civil issue but he doesn't know what else to do. PWA Supervisor, Adams said that there is a road that goes through there. Adams said that if they do a survey and it is city property that we could help take care of the problem. Miller said that he believes the city owns that road where the dirt came from. Miller said that he will go and talk with the people moving the dirt around.

**No Action.**

12. **Discuss and take possible action to authorize Comanche County to pave Hocutt Alley**

Johnson said that he talked to the County Commissioner about paving this road since it has been an issue with flooding during times when it rains. Branch stated that he has concerns about the angle of the road and we don't want water to run into the nearby businesses. Johnson stated that we needed to make sure that the alley was paved to make sure that water doesn't run into any of the business in front of the alley. Chief Crawford said that in previous meetings it was discussed that so that it would flow from both sides toward the center so that it would drain into the roadways. Miller asked what the cost from the county was and Johnson stated it would cost us the asphalt.

Motion by Branch to authorize Comanche county to pave Hocutt Alley with the exception that Branch and Johnson talked to the commissioner about the details with the drainage. Second by Miller.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES **Motion Carried.**

13. **Discuss and take action consideration and possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried or hourly public officer or employee under the provisions of 25 O.S. §307.B.1, (Judge Candace Morris). (Authority)**

Motion by Johnson to enter executive session to discuss items 13 and 14. Second by Miller.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES **Motion Carried.**

14. **Discussion, consideration and possible action to enter Executive Session for confidential communications between the Board and its attorney concerning pending claim, Cobblescones Coffee & Pastry, LLC,, Medicine Park Cobblestone Row, LLC, Christa Michelle Callich, Charles Loyde Callich III, and Janis Holmes vs Town of Medicine Park, Town Board of Trustees for the Town of Medicine Park, OK, Medicine Park Properties, David L. McCoy and Candace L. McCoy under the provisions of 25 O.S. §307.B.4,, where the Board's Attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.(Board)**

**No Action.**

15. **Conduct Special Session. (Board)**

16. **Reconvene Regular Session and take any appropriate action. (Board)**

Motion by Branch to reconvene regular session and take any appropriate action. **Motion Carried.**  
Second by Miller.  
Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES

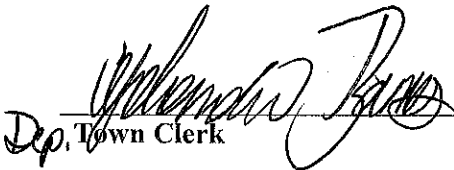
**Board Comments -** Branch stated that he will be out of town all week. Miller stated that he will also be out of town until Sunday.

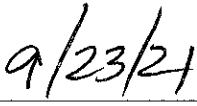
**Attorney Report -** None

**Recess or Adjourn:** Motion by Branch to adjourn. Second by Miller.

Miller-YES Callich-Absent Everett-YES Branch-YES Johnson-YES **Motion Carried.**

Meeting adjourned at 7:53 p.m.

  
Dep. Town Clerk

  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date