

**MEETING NOTICE & AGENDA**  
TOWN OF MEDICINE PARK  
**PLANNING & PRESERVATION COMMISSION**  
Medicine Park Event Center  
19001 State Highway 49

**Regular Session**     Special Session     Reconvened Session     Emergency Session

**Tuesday, April 13, 2021, 6:00 P.M.**

CALL MEETING TO ORDER  
ROLL CALL

1. Citizen Comments. (Limited to Agenda Items only)
2. Discuss and Take Action on Minutes of the March 9, 2021 Regular Session. (Commission)
3. Review and Approve Financial Reports. (Commission)
4. Discuss and Take Action on Project List Fiscal Year 2020-2021. (Commission)
5. Review **Building Permit Tracking** Form; take any necessary action. (Commission)
  - a. 211 Big Rock Driveway, T&G Construction, Initial Inspection.
  - b. 507 Big Rock, Mike Hibbetts Construction/Stedham Insepctor, Framing Inspection.
  - c. 906 New Hope, JLR Homes, Framing Inspection.
6. 216 and 218 East Lake Drive/InnHabit/Hearbeat Properties, Noel and Julie Alsbrook, requesting extension due to expire May 2021.
7. Discuss and Take Action on **Building/Remodel Permit(s)**: (Commission)
  - a. 144 Granite Ridge Drive, Dr. Emilie T. Stahler/Mike Hibbits/Carport
  - b. 218 Merry Circle, Kenneth Brown/DB Investments Partners LLC, Construction/New Build/Utility Extension?
8. Discuss and Take Action on **Business Permit** Application(s): (Commission).
  - a. 122 Forest Avenue, Nessies Nest, Genevieve Ratliff.
  - b. 172 East Lake Drive, Richard Hendrickx, Lease Agreement w/ Charles Callich – Retail.
  - c. 405 Big Rock Road (mailing address), Med Prk LLC, Matt Latham (see short term rentals).
  - d. 602 Big Rock/The Chapel on Big Rock, Discovery Outpost Performing Art Incorporated. Business permit for events, meetings, services.
9. Discuss and Take Action on **Short Term Rental License(s)** Application/Short Term Rental Unit Occupancy Affidavit(s): (Commission)
  - a. 105 Big Rock Road, Med Prk LLC.
  - b. 109 Big Rock Road, Med Prk LLC.
  - c. 122 Forest Avenue, Nessies Nest, Genevieve Ratliff.
  - d. 405 East Lake Drive, Toscan's Cottage, BetterXperience.
10. Discuss and Take Action on **Fireworks Vendor License Application** from King Fireworks, Inc. for sale between June 15 and July 5, 2021. Location between Dollar General and Burger King. (Commission)

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11. Discuss and Take Action on **Water Well Permit Application** from applicant Travis Craig, Contractor Yorks Drilling Water Well Services at 110 Timber Creek. (Commission)
12. Discuss and Take Action on draft updated Zone Map from Landmark Engineering. (Commission)
13. Discuss and Take Action on draft Ordinance, **Article VI, "Commercial Development" to Chapter 48, "Zoning, Planning and Development"** per recommendation of Board of Trustees.
14. Update on possible Code Enforcement Officer; take any necessary action. (Commission)
15. Update on retaining wall at East Lake/Upper East Lake; take any necessary action. (Craig/New)
16. Update on a new commissioner to replace B. Boguski, whose term expires April 2021. (Commissioners)

BOARD COMMENTS  
RECESS OR ADJOURN

Sharla Hildner  
Town Clerk

9 April 2021 11:30am  
Date/Time