

# MEETING NOTICE & AGENDA

TOWN OF MEDICINE PARK

## MEDICINE PARK ECONOMIC DEVELOPMENT AUTHORITY

X Regular Session \_\_\_ Special Session \_\_\_ Reconvened Session \_\_\_ Emergency Session

**Thursday, November 12, 2020, 6:00 P.M.,**

**Town Hall, 154 East Lake Drive**

Call meeting to order

Roll Call


1. Citizen comments (limited to agenda items only).
2. Discuss and take action on minutes of the Oct. 8, 2020, regular meeting. (Authority)
3. Discuss and take action to approve financial reports. (Authority)
4. Discuss and take action to approve claims and reimbursements. (Authority)
5. Update on COVID-19 loan program and other MPEDA loans. (Authority)
6. Discuss and take final action to approve the change to the MPEDA Trust Indenture Article VII, paragraph (1), approved by the Town BOT Oct. 28, 2020, to read: "The Trustees of this Trust shall be five (5), at least four (4) of whom must reside within the Beneficiary Town, one (1) of whom shall also be a member of the Town Board of Trustees, and one (1) of whom shall preferably be the owner of a permitted, brick-and-mortar business located within the Beneficiary Town, but not be required to reside within the Beneficiary Town."; approve costs to file amended trust indenture with the Comanche County Clerks Office. (Authority)
7. Discuss and take action to post available MPEDA position on the Town website. (Authority)
8. Discuss and take action to approve the engineering site plan for the Bath Lake bathrooms, and release funds for Engineer Al Jung's 80% fee (\$6,300.00) of his total fee of \$8,400.00. (Authority)
9. Discuss and take action to approve the final design for the Bath Lake bathrooms. (Authority)
10. Discuss and take action to approve the design and engineering for the cobblestone wall to be constructed in the Bath Lake area to support the new bathrooms and prevent continued erosion in the immediate area. (Authority)
11. Discuss and take action to approve the scope of work contract with Joel Taylor and approve payment of \$500 upon completion of initial work on gathering and cleaning cobblestones to prepare for building the retaining wall in the Bath Lake area. (Authority)
12. Discuss and take action to approve the completed the Bath Lake Floodplain Application, and send request for PPC to review all exhibits, plans and documents for approval at next available PPC meeting. (Authority)

13. Report from Pat Shaughnessy about Christmas Carnival and Parade Dec. 19, 2020. (Authority)
14. Discuss and take action to approve placing a new Town sign at Jack Laughter Park, and request approval from Town of Medicine Park at next BOT meeting. (Branch)
15. Discuss and take action to approve scope of work and hire of Myron Beeson to assume the year-round duties of lawn care, trimming and removing of low-hanging limbs in all MPEDA properties (Bath Lake area, Hitchin' Post Park, Big Rock Park, and the entire Creek Walk), to begin Nov. 12, 2020 and continue until November 2021. Salary to be \$500.00 per month. (Authority)
16. Discuss and take action to cancel all porta-potties from McCracken that MPEDA is paying for. (Schucker)
17. Discuss and take action to request quote from Jonathon Bazor for design of improvements to Hitchin' Post Park. (Authority)
18. Discuss and take action to approve a statement of work for Davi Trueblood for design of Polar Prom poster NTE \$200.00. (Authority)
19. Discuss and take action to approve the new vendor application and other information for vendors during the 2021 event season. (Authority)
20. Discuss and take action to approve the 2021 Event Schedule and letter to sponsors. (Authority)
21. Discuss and take action to approve the Scope of Work (SOW) for Street Entertainers. (Authority)
22. Discuss and take action to renew rental on two Elk Mountain billboards on Hwy 49. Mr. Saldana has given MPEDA credit for \$300.00 toward the renewal of the rental agreement. (Schucker)
23. Review of special license plates for Medicine Park; take any necessary action. (Price)
24. Review MPEDA Purchase Order process; take any necessary action. (Authority)
25. Remind new MPEDA trustees of the requirement to take the OML New Officials training within one year of joining MPEDA. (Authority)

ATTORNEY REPORT

BOARD COMMENTS

RECESS OR ADJOURN

  
Town Clerk

11/10/2020 9:50am  
Date / Time