

**Minutes of the Special Session  
Medicine Park Board of Trustees  
October 28, 2020**

In accordance with the "Oklahoma Open Meetings ct, SECTION 1. AMENDATORY 25 O.S. 2011, Section 304, as amended by Section 3, Chapter 81, O.S.L. 2019 (25 O.S. Supp. 2019, Section 304) SB 661, Temporary measures" the **Special Session** of the **Medicine Park Board of Trustees** was called to order at **3:00 p.m.** by **Jennifer Ellis Mayor**.

**Members Present:** David Schucker, Jennifer Ellis, Dale Nomura, Larry Cofer

**Members Absent:** John Branch

**Town Attorney:** Absent


1. **Citizen Comments-** See list
  
2. **Receive sealed bids on the construction of the proposed additional new Fire Station located at 22851 State Highway 58; possible awarding of bid.** Three bids received; Iron Cowboy, lacked documents, Standard Testing, sent in wrong bid and Cedar Ridge \$228, 300.00. Motion by Nomura to decline all bids and have the Town Clerk advertise the bids again with an opening date of November 19, 2020 Board of Trustees regular session meeting. Second by Schucker.  
Schucker- Yes    Branch-Absent    Ellis-Yes    Nomura-Yes    Cofer- Yes    **Motion Carried.**
  
3. **Discuss and Take Action on the revised amendment to the Medicine Park Economic Development Trust Indenture Article VII, paragraph (1) to read; " The Trustees of this Trust shall be five (5), at least four (4) of whom must reside within the Beneficiary Town, one (1) of whom shall also be a member of the Town Board of Trustees, and one (1) of whom shall preferably be the owner of a permitted, brick-and-mortar business located within the Beneficiary Town; the business owner is the Trustee who shall not be required to reside within the Beneficiary Town."** Motion by Nomura to approve with the correction of last sentence to read as follows , "The Trustees of this Trust shall be five (5), at least four (4) of whom must reside in the Beneficiary Town, one (1) of whom shall also be a Town Board of Trustees, and one (1) of whom shall preferably be the owner of a permitted, brick-and-mortar business located within the Beneficiary Town, but not be required to reside within the Beneficiary Town". Second by Schucker.  
Schucker- Yes    Branch-Absent    Ellis-Yes    Nomura-Yes    Cofer- No    **Motion Carried.**
  
4. **Discuss and Take Action on contract with CDBL for general conditions at a cost of \$20,000.00 and within budget and authorize additional funds of \$5673.75 over the original budget for the Wellness Clinic project, due to the electrical conduit, and trenching.** Ellis explained that in June no bids were received for the general conditions, which is dumpster, portapotties, general cleanup etc. CDBL is taking on that contract and the \$20,000 is part of the budget. The additional electrical with Cotton Electric and Brennan's that was approved at the last meeting put us over on the budget by \$5673.75. Ramos stated General Fund can be used as next month there will have budget amendments. Motion by Nomura to approve bid from CDBL of \$20,000 for general conditions that is within the clinic budget and t approve \$5673.75 of overage of the budget from General Ledger. Second by Schucker.  
Schucker- Yes    Branch-Absent    Ellis-Yes    Nomura-Yes    Cofer- Yes    **Motion Carried.**
  
5. **Discuss and Take Action to authorize the Mayor to write a letter to the County commissioner to request the county complete the site prep work for the Medicine Park Wellness Medical Clinic at no additional cost to the Town of Medicine Park.** Ellis reported the Commissioner said the county will assist with the prep work, but need a letter requesting. Motion by Schucker to approve. Second by Nomura.  
Schucker- Yes    Branch-Absent    Ellis-Yes    Nomura-Yes    Cofer- Yes    **Motion Carried.**


**Board Comments-** None

Motion by Schucker to adjourn. Second by Nomura.

Schucker- Yes    Branch-Absent    Ellis-Yes    Nomura-Yes    Cofer- Yes    **Motion Carried.**

**Meeting adjourned at 3:24 pm.**

  
Town Clerk

  
Date

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Mayor

\_\_\_\_\_  
Date