

MEETING NOTICE & AGENDA

TOWN OF MEDICINE PARK
BOARD OF TRUSTEES

Regular Session Special Session
 Reconvened Session Emergency Session

Thursday, October 15, 2020

6:00 p.m.

Town Hall, 154 East Lake Drive

Members to be present Jennifer Ellis, David Schucker, Dale Nomura, John Branch

Members to teleconference in: Larry Cofer, from private residence within Medicine Park corporate limits.

PLEDGE OF ALLEGIANCE
CALL MEETING TO ORDER
ROLL CALL

1. CITIZEN COMMENTS (limited to Agenda Items only)
2. Discuss and Take Action on minutes from the September 17, 2020 Regular Session and October 1, 2020 Special Session. (Board)
3. Acknowledge "*Parkie of the Month*"; take any necessary action. (Ellis)
4. Discuss and Take Action to approve Financials Reports. (Board)
5. Discuss and Take Action to Approve Claims/Encumbrances for October 2020/November. (Board)
6. Acknowledge Fire Department Report; take any necessary action. (McCoy/Anderson)
7. Acknowledge Police Department Report; take any necessary action. (Adrahtas/Crawford)
8. Discuss and Take Action to consider quotes for an alarm system and three personal alarm for Town Hall. (Schucker)
9. Receive Court Report; take any necessary action. (Ramos)
10. Discuss and Take Action on recommendation by Medicine Park Economic Development Authority to amend the Code of Ordinances, Chapter 10, "Businesses, Occupations and Professions", Division II, "Peddlers and Itinerant Occupations", Sec. 10-53 to 10-65, to remove all non-food vendors licenses on non-events days. (Branch)
11. Discuss and Take Action on recommendation by Medicine Park Economic Development Authority to amend the Trust Indenture "Article VII, paragraph (1) to read; "The Trustees of this Trust shall be five (5), at least of whom must reside within the Beneficiary Town, one (1) of who shall be a Town Board Trustee, and one (1) of whom preferably would be an owner of a business located within the Beneficiary Town". (Branch)
12. Committee/Authority/Commission Reports; take any necessary action. (Board)
 - Event Center -Shirley Bridgers
 - Planning and Preservation Commission – Barbara Boguski
 - MPEDA – Jean Schucker
13. Discuss and Take Action to approve the additional cost from Brennan's Electric to install the conduit from Cotton Electric transformer to building for Health and Wellness Clinic project; cost is \$5945.00, so the contract can be executed. (Board)

14. Discuss and Take Action on contracts with CDBL for Millwork and General Trades for the Wellness Clinic. (Board)
15. Discuss and Take Action on Planning and Preservation Commission recommendation to consider fire inspection fees, citations for non-compliance and a fine schedule. (Board)
16. Discuss and Take Action to correct the current 2020 Holiday Schedule for Veteran's Day to Wednesday November 11, 2020. (Sellens)
17. Discuss and Take Action to approve the 2021 Board of Trustee Regular Meeting Dates and the 2021 Holiday Schedule. (Sellens)
18. Discuss and Take Action to authorize the Fish Hatchery to install a net by the driving bridge to create another zone for stocking. (Cofer)
19. Discuss and Take Action on additional speed bumps requested on East Lake and Big Rock Road; authorize costs. (Ellis)
20. Discuss and Take Action on crosswalks and striping through the downtown area; consider bid from sole vendor. (Nomura)
21. Discuss and Take Action on possible quote for backup generator for Town Hall. (Nomura)
22. Discuss and Take Action to amend the Employee Handbook dated 12/18/2018. Current section 6.2 Vacation and 6.3 Sick Leave is from calendar year, January 1 to December 31. Proposed change would be from anniversary date to anniversary date and only 24 hours to carry over. (Nomura)
23. Update on acoustical tile for the Event Center: take any necessary action. (Nomura/Branch)
24. Discuss and Take Action on recommendation by Planning and Preservation Commission to consider address placards for all the residents in Medicine Park at an approximate cost of \$6.37 each. (Board)
25. Discuss and Take Action to appoint a Town Attorney, with a one-year contract, and establish fees for the term of the contract. (Schucker)

BOARD COMMENTS
ATTORNEY'S REPORT
RECESS OR ADJOURN



Town Clerk

10/12/2020 1:15pm
Date / Time