

**Minutes of the Special Session
Medicine Park Board of Trustees
October 1, 2020**

In accordance with the "Oklahoma Open Meetings Act, SECTION 1. AMENDATORY 25 O.S. 2011, Section 304, as amended by Section 3, Chapter 81, O.S.L. 2019 (25 O.S. Supp. 2019, Section 304) SB 661, Temporary measures" the Special Session of the **Medicine Park Board of Trustees** was called to order at **6:25 p.m.** by **Jennifer Ellis** Mayor.

Members Present: David Schucker, Jennifer Ellis, Dale Nomura,

Members Absent: John Branch, Larry Cofer

Town Attorney: Toni Capra

1. **Citizen Comments-** None

2. **Discuss and Take Action on scope of work, site plan, survey to develop the advertisement for bids on the proposed new Fire Station located at 22851 State Highway 58; determine a bid opening date and authorize the Town Clerk to place bid ad in newspaper; all requirements by State Statue to be followed.** Ellis inquired if the Town Clerk had everything to place ad. Town Clerk reported she needs a copy of the building plans sent electronically. Motion by Schucker to approve the plans presented and scope of work and set a date to open bids at a BOT Special Session on October 28, 2020 at 3:00 pm, with seal bids due into Town Hall on October 28, 2020 at 12:00 pm and authorize the Town Clerk to place Bid Notice in the newspaper. Second by Nomura.
Shucker – Yes Branch – Absent Ellis – Yes Nomura – Yes Cofer – Absent **Motion Carried.**

BOARD COMMENTS-None


ATTORNEY'S REPORT-None

Motion by Nomura to adjourn. Second by Schucker.

Schucker- Yes Branch-Absent Ellis-Yes Nomura-Yes Cofer- Absent

Motion Carried.

Meeting adjourned at 6:43 pm



Town Clerk

10/5/2020

Date

Mayor

Date