

REVISED
MEETING NOTICE
TOWN OF MEDICINE PARK
PUBLIC WORKS AUTHORITY

Regular Session Special Session Reconvened Session Emergency Session

Thursday, September 3 , 2020, 6:00 P.M.,
Event Center, 19001 State Highway 49

Members to be present Jennifer Ellis, David Schucker, Dale Nomura, John Branch


Members to teleconference in: Larry Cofer, from private residence within Medicine Park corporate limits.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. CITIZEN COMMENTS (limited to Agenda Items only)
2. Receive sealed bids for the PWA Water Valve Project; possible awarding of bid. (Board)
3. Discuss and Take Action on Minutes of the August 6, 2020 Special Session. (Board)
4. Discuss and Take Action to Approve Financial Reports. (Board)
5. Discuss and Take Action to Approve Claims and Purchase Orders for August/September. (Board)
6. Receive MCSA Report from Jennifer Ellis; take any necessary action. (Ellis)
7. Receive PWA monthly report from PWA Clerk; take any necessary action. (Board)
8. Discuss and Take Action to resume PWA Account shut-off's for the next billing cycle starting August 28, 2020; making account shut-off's September 28, 2020 and forward. (Board)
9. Receive PWA monthly report from PWA Supervisor; take any necessary action. (Board)
10. Discuss and Take Action on Purchase Order Process. (Nomura)
11. Discuss and Take Action on quote for the Capitol Improvement Plan (CIP) item of a 4-inch Thompson HT Series Trash Pump/Portable Sewer Lift Station as part of the 2021 REAP Grant Application. (Nomura)
12. Update on a flow meter for the sewer system: take any necessary action. (Nomura)
13. Update of USDA and additional cell for sewer lagoon. (Board)
14. Update on Sewer Line Rehab; take any necessary action. (Board)
15. Discuss and Take Action on meeting with Army Corp of Engineers on September 2, 2020, for the sewer lagoon lease. (Ellis)
16. Update on development of Standard Operating Procedure (SOP) and Emergency Response Plan for Public Work for Sewer and Water; take any necessary action. (Nomura)

17. Update on trash and clean-up of Town on weekends; consider possible solutions and take any necessary action. (Ellis)
18. Update on replacing the two smaller sewer lift station pumps located at Water Street. (Nomura)
19. Discuss and Take Action to extend Jacob Griffin, as a temporary worker for PWA until December 2020. (Nomura)
20. Discussion, consideration and possible action to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried or hourly public officer or employee under the provisions of 25 O.S. §307.B.1, (Bill Chandler PWA Supervisor Annual Review), (James Roberts PWA, Annual Review), (Anthony Fontaine, PWA Clerk 6-month Review). (Board)
21. Conduct Executive Session. (Board)
22. Reconvene Regular Session and take any appropriate action. (Board)

NEW BUSINESS
ATTORNEY REPORT
BOARD COMMENTS
RECESS OR ADJOURN


Town Clerk

9/1/2020 9:15 PM
Date / Time