

*Minutes of the Regular Session*

Medicine Park Economic Development Authority

Date: March 12, 2020

After being posted in accordance with the Open Meeting Act of Oklahoma, the **Regular Meeting** of the Medicine Park Economic Development Authority was called to order at **6:03 p.m.** by Chairman Tom Null.

**Roll Call:** Members Present: Jean Schucker, Tom Null, Kelly Price, Larry Cofer

Members Absent: John Branch

1. **Citizen Comments** -- See list
2. **Discuss and Take Action on Minutes of the February 27, 2020 Special Session and February 13, 2020 Regular Session Minutes.**  
February 27, 2020 Special Session. Not enough voting members. **No Action.**  
February 13, 2020 Regular Session. Motion by Cofer to approve. Second by Price  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**
3. **Discuss and Take Action to Approve Financial Reports.** Motion by Cofer to approve. Second by Schucker.  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**
4. **Discuss and Take Action to Approve Claims and Purchase Orders.** Alsbrook reminded everyone how extremely important it is for members to get PO's before work is done and before an invoice is received. Motion by Null to reimburse Rodney Whaley for \$100.00 for the Parkstomp decals. Second by Schucker.  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**  
  
Motion by Cofer to pay Chire Splawn for security, Gordon Dye for clean-up and Jim McLinden for sound system for Parkstomp, once scope of work is received and work is complete. Cancel the PO for the Lawton-Fort Sill Chamber of Commerce and the PO for Staples from September 2019. Second by Schucker.  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**
5. **Discuss and Take Action on Loan #20160729A-RC.** Motion by Null to close the loan. Second by Schucker.  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**
6. **Receive update on events and Aquarium; take any necessary action.**
  - Aquarium-Null reported the Otter Exhibit is open. Schucker reported the Coyote/Bobcat exhibits to open in April and Butterfly exhibit will open midsummer.
  - Future events-Whaley reported that the next event is Mountain Bike Event April 3-5, 2020. Nothing is needed from MPEDA. Roots Ball is 99% booked. Rock n the Park, Whaley would like to have the fireworks occur on Friday, July 3, 2020 instead of Saturday or Sunday. Motion by Null to have Whaley secure an agreement with the Fireworks company for Friday July 3<sup>rd</sup>, 2020 and approve \$3000.00 from MPEDA towards the fireworks. Second by Schucker.  
Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**
7. **Update on Beautification Volunteer Group.** Null reported meeting with approximately 12 people to come up with ideas for beautification. painting light poles and dumpsters were discussed. 17 light poles were painted black. Would like to purchase flags for the light poles for holidays. **No Action.**
8. **Discuss and Take action to accept contract with Gareth Laffely, headliner for Flute Festival in October, for \$3,000.00.** Cofer would like to see the entire budget for this event before committing to the artists. Motion by Null to table the item. Second by Price.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

9. **Discuss and Take Action to approve MPEDA budget for Fiscal Year 2020 and recommend to the Board of Trustees.** Motion by Null to approve the Budget and recommend to the BOT. Second by Schucker.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

10. **Discuss and Take Action on contract with A & J Properties to mow and weed eat MPEDA designated areas.** Cofer reported he has spoken with Justin Hackney and he is fine with the same scope and cost. Motion by Null to approve A & J Properties to weed eat and mow same areas as last year at same rate. Second by Price

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

11. **Discuss and Take Action on design of Medicine Park Trifold; authorize Jonathan Bazor to work on the graphics and cost not to exceed \$500.00.** Alsbrook noted the draft needs grammar and spelling checked. Null stated we should have an "N" for north on the map. Motion by price to authorize John Bazor to work on the project and approve up to \$500.00 on design work. Second by Schucker.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

12. **Discuss and Take Action on the new Medicine Park Sign and placement; authorize Jonathan Bazor to work on the new sign and plans and cost not to exceed \$1750.00.** Cofer stated that a meeting with the Fishery needs to happen first to see if the project can move forward. Motion by Null to table to next month. Second by Cofer.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

13. **Discuss and Take Possible Action on new bathrooms at Bath Lake.** Cofer reported he is going to have Al Jung do the site plan. Town Clerk inquired about bids. Cofer stated he has one at about \$88,000. Clerk stated that would fall under Competitive Bidding. Motion by Null to table. Second by Cofer.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

14. **Update from Town Clerk on premium cost difference between current \$54.00 a square foot replacement, \$80.00 a square foot and \$108.00 a square foot replacement.** Alsbrook clarified this agenda item is regarding the Aquarium building. Motion by Schucker to increase the insurance to \$75.00 per square foot for replacement cost on the Aquarium building. Second by Cofer.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

**BOARD COMMENTS**-Town Clerk passed to the members the resignation of Leigh Gurr as their Treasurer.


Town Clerk recommended to have an accounting firm do their books until a new treasurer can be found.

Schucker stated that next month we need to get Rodney Whaley a debit card.

Motion by Price to adjourn. Second by Schucker.

Schucker-Yes Null-Yes Branch-Absent Price-Yes Cofer-Yes **Motion Carried.**

Meeting adjourned at 7:55 pm

  
Town Clerk

3/18/2020  
Date

MPEDA Chairman or Vice Chair

Date