

Private Event Booking and Cancellation Policies Medicine Park Properties

- *Deposit/Permit must be paid to reserve date.
- *Balance is due in full within 30 days of booking.
- *Minimum booking 2 hours.
- *Preparation/Decoration limited to 2 hours.
- *If booking is cancelled more than 30 days before scheduled event, \$75 will be retained by the Town of Medicine Park to cover administrative costs.
- *If booking is cancelled less than 30 days before scheduled event, \$150 will be retained by the Town of Medicine Park to cover administrative costs and/or loss.
- *No refund on permits.